ARIZONA BALANCE OF STATE CONTINUUM OF CARE
AZBOSCOC HMIS Committee, August 21, 2024 9:00am to 10:30am

TOPIC	Person Responsible	Duration	OUTCOME/NOTES
Welcome and Introductions	**Cristina Benitez** **Members**	**3 minutes**	
Approval of the Draft HMIS meeting notes from the 5/30//2024	**Cristina Benitez**	**2 minutes**	

• **Data Quality Overview and Update**
 • **Importance of Data Quality**
   1. **Direct**
   2. **Indirect**
 • **Existing Policy**
 • **Proposed Changes to Default Sharing**
 Two Policies impacted- HMIS Security and Confidentiality, HMIS Policies & Procedures
 	
 Policy Excerpts:
 	
 HMIS Security and Confidentiality
 Clients must sign a Release of Information (ROI) form acknowledging that their information is in HMIS and indicating whether they want their information shared with other providers.
 	
 Confidentiality – Closed Record
 In the ServicePoint HMIS, by default, all client project entry and exits are "Closed" except for the data elements used to aid in the de-duplication process. Those data elements are: name, social security number, date of birth, and veteran status. These data elements which consist of a
 AZBOSCOC HMIS Security & Confidentiality Revised March 5, 2024
 	
 ARIZONA DEPARTMENT OF HOUSING 3 subset of Universal Data Elements (UDE's) are shared globally throughout the system so that each client has only one record in HMIS. When a client record is closed, only authorized users from the agency that created the record
	Sam Debus- Solari
	 Randy Hade-Solari
	 Cristina Benitez
		55 minutes	

may view the client information. Users from any other agency cannot view any of the client information. It is also possible to enter clients as "anonymous" or you can use proxy or coded names.
However, leaving the profiles closed or
entering clients as anonymous or using proxy or coded names all can lead to the duplication of
clients in the system.

HMIS Policies & Procedures
E. Data Shared Information (pdf pg 30)
Policy: All client information in AZBOSCOC HMIS is locked down and not shared until the
agency enters the ROI and indicates whether or not the client gives permission.
Procedure: An ROI is required for each project through which the client is receiving access to
services. Since all clients served by a participating AZBOSCOC project are required to enter a
Coordinated Entry assessment, there has to be a corresponding Coordinated Entry ROI. Then the project serving the client also requires a corresponding ROI. ==The client needs to sign only one ROI form, but the agency has to enter a separate ROI for each entry into AZBOSCOC HMIS in order to share data correctly and for reports to be able to pull correct data.== Agencies are
responsible for making sure that the client understands the importance of sharing their data for
more efficient servicing of their needs, especially for Coordinated Entry.

- **Discussion- members**

- **Solari Continues with Training CE Leads for the referral training with the first adopters and making their way to the counties.**

- **ADOH is collaborating with AHCCCS and AzHAC with our Data Sharing.**

- **ADOH and AHCCCS Collaboration with Behavioral Health to HMIS for AHCCCS members will be an SSO project which does not impact our Data Quality. RBHAs will be conducting their data quality with the BH agencies under**

their organization.			
System Performance Measures For HUD COC 1. Length of Time Persons Remain Homeless 2. The Extent to which Persons who Exit Homelessness to Permanent Housing Destinations Return to Homelessness within 6, 12, and 24 months 3. Number of Homeless Persons 4. Employment and Income growth for Homeless Persons in CoC Program-Funded Projects 5. Number of Persons who Become Homeless for the First Time 6. Homeless Prevention and Housing Placement of Person Defined by Category 3 of HUD's Homeless Definition in CoC Program-funded Projects 7. Successful Placement from Street Outreach and Successful Placement in or retention of Permanent Housing			

Note with NOFO release we may schedule an additional meetings outside of the regular schedule and /or vote via emails for policy updates.			The NOFO was released 7/31/24 FY 25 Continuum of Care and YHDP Notice of Funding Opportunity and 7/22/24the Continuum of Care (CoC) Builds (CoCBuilds NOFO
Member Updates	**Members**	**15 minutes**	

ADJOURN			

ADOH contacts for information/concerns or issues: 1. Cristina Benitez cristina.benitez@azhousing.gov 2. David Bridge David.Bridge@azhousing.gov 3. Keon Montgomery keon.montgomery@azhousing.gov ADOH website: https://housing.az.gov/documents-links/forms/special-needs-continuum >Special Needs-Continuum -What you will find are updates regarding NOFO BOS CoC Policies/guidelines/initiatives/Governance Charter, BOSCOC annual	Resources for Funding and information—many of them have list-serves so you will be updated on information: USICH resource tool for funding for Social and other related Services https://www.usich.gov/tools-for-action/federal-health-and-social-service-programs-that-support-people-experiencing-homelessness/ AZ Housing Fund (Different from the Arizona Department of Housing Trust Fund) https://arizonahousingfund.org/
meetings note; Coordinated Entry Committee; Governance Advisory Board agenda's/notes; HMIS committee/**HMIS documents/form; LCEH Committee; Point In Time Reports; Veterans Work group;** **Special Needs:** **Arizona Department of Housing- https://housing.az.gov/** **HUD Exchange- https://www.hudexchange.info/programs/hmis/** **HMIS- https://files.hudexchange.info/resources/documents/HMISFactSheet.pdf** **Center for Evidence Based Solution to Homelessness-** **http://www.evidenceonhomelessness.com/factsheet/hmis/** **http://www.evidenceonhomelessness.com/resources/** **HMIS Requirements- https://www.hudexchange.info/programs/hmis/hmis-requirements/** **HMIS Data Standards-** https://www.hudexchange.info/resource/3824/hmis-data-dictionary/ System Performance Measure Link https://public.tableau.com/app/profile/hmisaz/viz/BOS-SystemPerformanceMeasures/CountyComparison System Performance Measure Link https://public.tableau.com/app/profile/hmisaz https://public.tableau.com/app/profile/hmisaz/viz/BOS-SystemPerformanceMeasures/QuarterComparison HUD HMIS HMIS Data Standards https://www.hudexchange.info/resource/3824/	National Alliance to End Homelessness https://endhomelessness.org/ Funds available through Home-American Rescue Plan Program https://www.hud.gov/program_offices/comm_planning/home-arp All things HUD https://www.hudexchange.info/ United States Interagency Council on Homelessness https://endhomelessness.org/ending-homelessness/policy/united-states-interagency-council-homelessness/ Housing Assistance Council—focus on rural areas https://ruralhome.org/ Local First Arizona –Rural Development https://localfirstaz.com/rural-development 2024 HMIS Meeting dates: 2/7/24 4/10/24-1:00pm-2:30pm 5/30/2024-9:00am to 10:30pm 6/1/024- 9:00am to 10:30am Rescheduled to another date to be determined 8/21/24- 9:00am – 10:30am 10/9/24- 9:00am-10:30am 12/10/24 9:00am to 10:30am

hmis-data-dictionary/
https://files.hudexchange.info/resources/documents/HMISFactSheet.pdf
https://www.hudhdx.info/VendorResources.aspx
https://www.hudexchange.info/programs/hmis/hmis-data-and-technical-standards/
https://www.hudexchange.info/programs/hmis/hmis-data-standards/standards/introduction-to-hmis-data-standards/