

## Governance Advisory Board Meeting Minutes

January 20, 2017

*Members Present:* Karia Basta (ADOH)  
Anita Baca (Housing Authority of Cochise County, Cochise County)  
Carole Benedict (U.S. Vets, Yavapai County)  
Valarie Donnelly (WACOG)  
Chantel Padilla (Advocate, Navajo & Apache Counties)  
Suzanne Payan (CAHRA, Pinal County)  
Joy Johnson (ADOH)  
Glennifer Mosher (ADOH)  
Michele Meyerkorth (ADOH)  
Candee Stanton (Consultant)

*Members Absent:* Eliza Louden (Catholic Charities, Yavapai County)

Karia welcomed everyone and started the meeting at 9:07 a.m. Roll call was taken.

There were no additional agenda items for this meeting.

### Review of Continuum Quarterly Meeting:

The first Continuum Quarterly Meeting under the new structure was held yesterday. This was a great opportunity to network and work on advocacy. There was a discussion on having Tom Simplot attend the April meeting and see what recommendations he can make with regard to “relaxing” the no felony background stipulation with renting.

The Strategic Plan template will be distributed as it needs to be prepared as part of the HEARTH Act. There was a discussion of at what level should reports be distributed. Coordinated Entry was a big focus of the conversations. It was determined that the Governance Advisory Board will review the Strategic Plans from the local continuums as we need to ensure they are in line with the overall Strategic Plan.

### Updates:

Landlord Engagement Training/Mitigation Fund: We are struggling with Maricopa County and what is to be presented to the Arizona Multi-Housing Association (AMA). We need to determine if the AMA will contribute funds. Parameters will then be written and the program made known.

Strategic Plan: We do not want to lose sight of what we need to be doing. The local continuums will be reviewed and compared to ensure the COC as a whole is going in the same direction. The Strategic Plans need to be in place by July.

Local Continuum Scope of Work: Most of the meetings with the local leads have occurred and the contracts will be finalized and executed in February. Coordinated Entry needs to be in place by April. This includes Case Conferencing and working a By-Name List.

PIT: The PIT Count is next week. We had a hiccup with Graham, Greenlee, and Santa Cruz Counties but this seems to be resolved and leadership is now in place. The webinar and the PowerPoint is on the ADOH website. Remember, the youth count is a priority!

- ✓ Chantel: The teams have been established, including fifteen (15) folks who are on probation. Probation officers from Show Low and Pinetop will be joining the count. Sandwiches and water will be distributed. A huge focus will be on the VI-SPDAT.
- ✓ Suzanne: Training is today. Coolidge, as well as San Tan Valley, have groups that are "housing" people in tents. Eloy, Casa Grande, and Arizona City have teams for the count.
- ✓ Carole: Training was yesterday. The weather should cooperate during the count. The school district liaison will be assisting.
- ✓ Valarie: They will be looking for new sites to do the count as the St. Vincent de Paul numbers are decreasing. Three (3) Vista Volunteers are assisting.

### **Committees:**

HMIS: The committee continues to grow. They have discussions on updates, issues, and changes. A lot of new users have been added in the last few months. Cenpatico gave a directive to their sub-grantees stating HMIS must be used but not all have engaged. There is a new agency in Gila County that is using HMIS. This agency will be assisting with the PIT. ServicePoint 6 will be coming out in a few months and from what has been shown, will be more user friendly. Do you want to see report cards on all agencies that input data? Valarie likes the idea. Carole wanted to know what is the benefit? A possible benefit would be to use the data to encourage improvement or share best practices. It was decided high-level reports would be distributed. Valarie, speaking as a board member and not the local lead, would like to see the COC reorganization be beneficial and to assist those who might be struggling. Both HUD funded and unfunded performance measures are reported to HUD. We need to focus on those who are funded to assist in ranking for the NOFA.

*Action Item: Karia will work with Glennifer and CIR to create a report with grades and performance measures.*

Coordinated Entry: It is crucial that Coordinated Entry be fully functioning. By April, Coordinated Entry, which includes Case Conferencing and a By-Name List, must be operating. A written plan from each local coalition needs to be submitted to Karia for review.

Vets@Home: This technical assistance will be ending sometime this year. Coordinated Entry policies and procedures have come about because of the work of this TA.

### **Updates on Board Member Activities:**

Valarie: Working with AZCEH, there is a Stand-Down planned for March 17<sup>th</sup> in Yuma. She is also looking to fill two (2) Vista Volunteer positions in La Paz County and would welcome any suggestions. Yuma's first meeting will be in February with Achieve heading the local continuum.

Carole: Prescott is exploring options for a sobering center in lieu of incarceration. Candee suggested for Carole to reach out to The Guidance Center as she believes they may have one in Flagstaff. CDBG has extra funds going to US Vets so she is looking for a unit that will be PSH. The local continuum is going well.

Chantel: She is meeting with Judge Little on Thursday. She was invited to a local meeting in Winslow as there are some community members concerned about the homeless situation and want to possibly establish a shelter.

Suzanne: She will be attending the "Overcoming Barriers in Rental Housing" conference in Tempe. CAHRA is part of the Stand-Down for Pinal County in Florence on April 15<sup>th</sup>. She will be working with the behavioral health agencies to nurture their engagement. She is going to meetings in the San Tan Valley to share information on CAHRA to assist those experiencing homelessness. She is also trying to get into the higher elevation areas of the county (i.e. Oracle and Superior).

Anita: Good Neighbor Alliance conducted a PIT Training. The continuum meetings are starting at the end of the month. She was asked if it would be beneficial to split the local continuum between Bisbee and Sierra Vista? Anita likes that idea as the issues and population are so different. She will speak with Tony from The Coalition for the Homeless to see if he would be interested. The Housing Authority has been given an additional eight (8) HUD vouchers.

### **Retreat:**

Should we have a retreat this year? A unanimous YES!!!! We will look at March 21<sup>st</sup> - 23<sup>rd</sup> at the Franciscan Renewal Center. At this retreat, we will need to update/create a policies and procedures operations manual. We will also need to update the Governance Charter. It was asked if we have training/webinar on how a high functioning balance of state continuums performs. If Karia is not able to find specific training, Chris Pitcher might be able to provide some technical assistance.

*Action Item: Valarie will work with AZCEH as we would like to provide them with a rural perspective of homelessness.*

**Term Discussion:**

Valarie, Chantel, and Suzanne's terms expire this June but they are eligible to serve another two (2) years. All agreed to another two (2) year term. All three (3) need to confirm their continued participation on the Governance Advisory Board with respective local continuums.

**Youth NOFA:**

Only ten (10) applications were funded with none in Arizona. There will be no new youth funding this year. BOS has very few youth providers. Two (2) that are known: Arizona Youth Partnership and Northland Family.

**Standards of Excellence for RRH:**

An RRHRFP for Pima County was released last week. Karia would like this contract to start May 1<sup>st</sup>. This brings the total for RRH from ADOH to \$3M. Sandi Flores and Candee will be facilitating a meeting of RRH providers on February 3<sup>rd</sup> in Prescott to establish the Standards of Excellence to ensure all RRH programs in the BOS will be administered in the same way. Director Traylor would like the RRH funding to be a permanent program. We are currently under-housing in RRH and we need to work with the local continuums to be on top of this. After the successful Standards of Excellence for RRH is completed, we need to develop the same for PSH. This will assist entities in achieving the overall purpose.

There were no other items to discuss. The next get together will be the retreat in March. The meeting adjourned at 10:33 a.m.