



**ARIZONA BALANCE OF STATE CONTINUUM OF CARE
AZBOSCOG Governance Advisory Board –**

October 8, 2021, 9:30am -noon

TOPIC	OUTCOME/NOTES
<p>Welcome and Introductions</p> <p>Introduction of Cristina Benitez as the new CoC Coordinator</p>	<p>Membership</p> <p>Olivia Gutzman (ADOH) - Chair</p> <p>Cristina Benitez (ADOH)</p> <p>Camie Rasband (Catholic Charities) - Co-chair Subrecipient</p> <p>Betsy Long (DES) - ESG and DV</p> <p><i>Vacant</i> (AZ Complete Health) - RBHA</p> <p>Denise Cox (Health Choice AZ) - RBHA</p> <p>Jessi Hans (CCJ) - At Large - <i>Absent</i></p> <p>Joanna Carr (AHC) - At Large - <i>Absent</i></p> <p>Maria-Elena Ochoa (Against Abuse) - Subrecipient, DV</p> <p>Nay Covington (Mohave County) - Subrecipient</p> <p>Ricardo Fernandez (ADHS) - At large</p> <p>Ross Altenbaugh (FSS) - At large</p> <p>Silvia Chavez (AZDE) - AZ Department of Education Homeless Liaison - <i>Absent</i></p> <p>Terrance Watkins (Community Partners) - Subrecipient</p> <p>Other Non-voting Attendees</p> <p>Representative from Solari – <i>not in attendance</i></p> <p><i>Vacant</i> Housing Specialist (ADOH)</p> <p>Connie Howell (ADOH)- <i>not in attendance</i></p> <p>Candee Stanton (Independent Contractor)</p>
<p>Approval of the Minutes from the 09.02.2021 NOFA Special Meeting</p>	<p>Motion made by Ross and seconded by Betsy. Motion passed. Denise and Camie abstained as they were not at the meeting.</p>
<p>Update from Social Justice/Racial Equity Workgroup</p> <ul style="list-style-type: none"> • General progress on Initiative • Overview of patterns in feedback • Definition of homelessness and inequity within tribal communities • Opportunities for tribal data 	<p>Denise discussed the possibility of hiring a consultant to look at data and AZBOSCOG policies and procedures through a social justice/racial equity lens. Maria-Elena shared survey responses. The responses indicated that participants learned skills that will be helpful. Participants indicated that they were more aware of barriers as a result of the presentation. Denise and Maria-Elena shared the comments that they received.</p>

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	<p>Denise and Maria-Elena suggested to expand the Social Justice/Racial Equity Workgroup with representatives from the LCEH. Maria-Elena suggested a manageable size was important, and she found that Joanna was pivotal in being a role-model in the process during the presentations.</p> <p>Denise and Maria-Elena suggested that the committee should ensure diverse representation. Ricardo previously shared that consultancy would need to be multi-faceted. Denise commented that self-reflection is an important part of the process.</p> <p>Denise asked that an agenda item be added for the November agenda about recruiting individuals with lived experience.</p>
<p>AZBOSCOG structure discussion</p> <ul style="list-style-type: none"> • LCEHs • Standing Committees—Coordinated Entry, HMIS • Veterans—supported by Veteran Groups • Social Justice/Racial Equity Initiative Development • Ad Hoc Workgroup (Workgroups met for limited time for specific projects) <ul style="list-style-type: none"> ○ Unsheltered PIT Count LCEH Leads ○ Homelessness Prevention Workgroup ○ NOFO Renewal Project Scoring Matrix Development ○ NOFO Bonus Project review document development 	<p>Camie provided an overview of the multiple demands that the GAB and the AZBOSCOG as a whole. Camie indicated that building relationships has become more important than ever. She indicated that it has been hard to maintain and develop relationships without in-person meetings.</p> <p>Maria-Elena indicated that she knows of someone who could do a True Colors (a personality test) session either in person or on-line. Camie added that she would like to put some team building time on the agenda.</p> <p>Cristina suggested a better direction for the GAB. Cristina suggested getting back to basics.</p> <p>Maria-Elena commented that the documents should be living documents, constantly evolving.</p> <p>Camie made a recommendation that an overview of the AZBOSCOG be made each year.</p>
<p>GAB Membership and Terms Review of Governance Charter as required by HUD</p>	<p>It was proposed to extend all GAB memberships through 2022 due to COVID-19 interfering with normal schedules- let Cristina know by November if you do not want to continue (all revolving memberships have expired).</p> <p>Motion made by Terrance and seconded by Camie to approve the charter with changes. The motion was approved. Denise abstained from the vote.</p>
<p>Appointment of Bonus Project Appeals Workgroup and approval of Appeals Procedure</p>	<p>The Policy was developed with input from the group.</p>
<p>Homelessness Prevention Next Steps</p>	<p>Camie suggested reconvening the Homelessness Prevention Workgroup in which ESG is not the only funding available; Betsy indicated that TA is available. Ross indicated that the assessment should be evaluated through the social justice and racial equity tool; a member of the Social</p>

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	<p>Justice/Racial Equity Workgroup should join the workgroup.</p> <p>Camie indicated that homelessness prevention funds are available beyond HUD and that an assessment would be useful.</p> <p>The consensus was that the Homelessness Prevention Workgroup be reconvened after the NOFO is completed.</p>
Status Update NOFO application	<p>Olivia provided an overview of the status of the NOFO application.</p> <p>Denise indicated that there were equity concerns about the COVID questions which is one of the reasons why the GAB didn't want to move forward. Olivia asked that the LCEHs and the sub-recipients complete the RFIs as completely as possible.</p>
Invitation to participate in USICH Listening Session – Link to provide comments	<p>https://www.usich.gov/news/usich-is-creating-a-new-federal-strategic-plan-and-were-listening-to-you.-heres-how</p>
Resource links on Agenda	<p>There are links at the bottom of the agenda for resources and listserves that might be of interest.</p>
Other Items	<p>Terrance indicated that the Santa Cruz is in the process of forming the LCEH, and SEAGO is in the process of executing the planning contract of provide the lead activities. Graham and Greenlee Counties are getting closer as well.</p> <p>Maria-Elena indicated that she felt the GAB was functioning well and that the discussion was very open.</p>
<p>ADJOURN</p>	

	01/14/2021	02/11/2021	03/11/2021	04/08/2021	05/13/2021	07/09/2021	09/02/2021	10/08/2021
Sub= substitute								
Olivia Gutzman (ADOH)-Chair				X	X	X	X	X
Camie Rasband (Catholic Charities)-Co-Chair, Subrecipient	X	X		X	X	X		X
Cristina Benitez (ADOH)	X	X	X	X	X	X	X	X
Betsy Long (DES)—ESG/DV	X	X	Sub	X	Sub	X	X	X
Denise Cox (Health Choice)—RBHA	X	X	X	X	Sub	X	Sub	X
Jessi Hans (CCJ)-at large	X	X		X	X		X	
Joanna Carr (AHC)-at large	X	X	X		X	X	X	
Maria-Elena Ochoa (Against Abuse)-Subrecipient-DV	X	X	X		X	X	X	X
Nay Covington (Mohave County)-Subrecipient			X	X	X		X	X
Ricardo Fernando (DHS)-At large		X	X			X		X
Ross Altenbaugh (Flagstaff Shelter Services)-At Large	X		X	X			X	X
Silvia Chavez (AZDE)—Department of Education—Homeless Liaisons	X		X	X			X	
Terrance Watkins (Community Partners)-Sub Recipient	X	X		X	X		x	X

Commonly used acronyms:

Achieve= ACHIEVE Human Services, Inc.
ADOH= Arizona Department of Housing
AHC= Arizona Housing Coalition
AHCCCS= Arizona Health Care Cost Containment System
ARP= American Rescue Plan
AZBOSCO= Arizona Balance of State Continuum of Care
AZCH= Arizona Complete Health
AZDE= Arizona Department of Education
AZDHS= Arizona Department of Health Services
BNL= By-Name List
BFZ= Built for Zero
BOS= Balance of State
CAHRA= Community Action Human Resources Agency
CCCS= Catholic Charities Community Services
CCJ= Coalition for Compassion and Justice
CE= Coordinated Entry
CRN= Crises Response Network (HMIS Managers)
DES= Arizona Department of Economic Security
DV= Domestic Violence
EHV= Emergency Housing Vouchers

ESG= Emergency Solutions Grant
GAB= Governance Advisory Board
HIC= Housing Inventory Count
HMIS= Homeless Management Information System
HUD= U.S. Department of Housing and Urban Development
JAVC= Jerry Ambrose Veterans Council
LEA= Local Education Agency
MOU= Memorandum of Understanding
NAVAHCS= Northern Arizona VA Health Care System
NOFA= Notice of Funding Available from HUD
NOFO= Notice of Funding Opportunity (fka NOFA)
OAT= Online Application Tracking (part of SOAR)
OCCAC= Old Concho Community Assistance Center
PHA= Public Housing Authority
PIT= Point-in-Time Count
Primavera Foundation
PSH= Permanent Supportive Housing
RBHA= Regional Behavioral Health Authority
RFI= Request for Information
RFP= Request for Proposal

ROI= Release of Information
RRH= Rapid Rehousing
SAMHSA= Substance Abuse & Mental Health Services
SAVAHCS= Southern Arizona VA Health Care System
SLFRF= State and Local Fiscal Recovery Fund
SOAR= SSI/SSDI Outreach, Access, and Recovery
SOW= Scope of Work
SPM= System Performance Measure
SSVF= Supportive Services for Veterans Families
SPM= System Performance Measures
TA= Technical Assistance
UFA= Unified Funding Agency
UFA= United Funding Agency
US Vets= U. S. Veterans Initiative
VA= U.S. Department Veterans Affairs
VAWA= The Violence Against Women Act of 1994
VI-SPDAT= Vulnerability Index- Service Prioritization Decision Assistance Tool
VOCA= Victims of Crime Act
WACOG= Western Arizona Council of Governments