ARIZONA BALANCE OF STATE CONTINUUM OF CARE
AZBOSCOC HMIS Committee

July 7, 2021, 10:00 a.m. – 11:00 a.m.

TOPIC	OUTCOME/NOTES	
Welcome and Introductions	Achieve- Lucia Wilson ADOH- Olivia Gutzman AHC- Linda Jensen AZCH- Cristina Benitez CCCS- Christopher Moller Nation's Finest- Sarah Sweaney	NCHP- Miguel Villalpando OCCAC- Marilyn Johnson SAVAHCS- Jocelyn Muzzin Solari (fka CRN)- Ty Rosensteel, Curtis Hahn US Vets- Laurie Morrison
Approval of the Minutes from the 5.5.2021 meeting	Chris made a motion to approve the notes from the last meeting, Cristina seconded the motion; motion passed unanimously	
LAPP Overview	Linda gave an overview of the LAPP grant, which is exploring the possibility of creating a data warehouse where information can be shared between the three Arizona COCs (Pima, Maricopa, and BOS), AHCCCS, DES, and the HMIS Administrators, with technical assistance from HUD, in order to better track and better serve homeless clients. The AHC received a $100,000 grant from the Robert Wood Johnson Foundation, with a timeline of April 1, 2021 through March 31, 2022.	
Demographics addition to LCEH Dashboards **Data Quality Review – Update**	Curtis gave an overview of the new demographics update to the LCEH dashboard. Permanent web hosting is still to be determined and a link will be provided as soon as that is finalized. Each month Solari completes a Performance Report, which includes data quality. For the first time in quite a while, there has been a dip below the "A" range for data quality (data completeness); Ty outlined the correction strategy that is used to bring the quality back up to the highest level.	
• **Homelessness Prevention Status** • **Agreement for non-HMIS users to participate in Case Conferencing**	• Candee updated the committee; the Coordinated Entry Policy Addendum is being drafted for CE Committee review later this month. The addendum will include the use of the HP assessment currently used by SSVF, which will be implemented in HMIS. The policy will be sent out to the HMIS Committee as well. • Several LCEHs have non-HMIS users participating in Case Conferencing-confidentiality can be an issue; as an example of a way to deal with this, Apache,	

	Navajo, and Yuma Counties are using the ethics material from the HMIS policy, and those LCEHs are having non-HMIS users sign the document as a commitment to maintain confidentiality. Candee is in the process of converting this stop-gap into an MOU that all parties can sign. The MOU template will be brought before the CE committee in July.
Review of current committee initiatives	Olivia brought up the question if there are any co-chairs for this committee, and Cristina volunteered. Cristina also brought Olivia and Candee up to date on what the HMIS Committee has been working on: • Started tackling the new emergency housing vouchers w/ the PHAs and how the MOUs can be completed in order to use CE • Trying to strengthen and re-energize participation in the BNL, CE, HMIS committee meetings • Talking about DV survivors tied into CE through the 211 system in the areas where there are no public access points (Graham, Greenlee, and Santa Cruz counties)
Discussion about plan to complete review and update of HMIS policies	The HMIS policies (Security Plan, Data Quality Plan, and Privacy Plan) are required to be reviewed each year; historically a separate meeting is conducted for each plan for an in-depth yearly review, with a subsequent meeting to approve all three at the same time. Solari proposes to present the changes they feel are necessary, and then the group can discuss and finalize the policies. Ty agreed to have the proposed changes presented at an August meeting for discussion, with approval after the NOFA has been released so fine-tuning can be conducted based on what is required.
ADJOURN	

Commonly used acronyms:

Achieve= Achieve Human Services
ADOH= Arizona Department of Housing
AHC= Arizona Housing Coalition
AHCCCS= Arizona Health Care Cost Containment System
ALIP= Arizona Landlord Incentive Program
AZBOSCOC= Arizona Balance of State Continuum of Care
AZCH= Arizona Complete Health
AZDVS= Arizona Department of Veterans' Services
BNL= By-Name List
BOS= Balance of State
CAHRA= Community Action Human Resources Agency
CBI- Community Bridges, Inc.
CCCS= Catholic Charities Community Services
CCJ= Coalition for Compassion and Justice
CE= Coordinated Entry
COC= Continuum of Care
Cornerstone= Cornerstone Mission Project, Inc.
CPMSAZ= Community Project Management Services Arizona
CPSA= Community Partners of Southern Arizona
CRN= Crisis Response Network
CRRC= Community Resource Referral Center
DES= Arizona Department of Economic Security
DV= Domestic Violence
ESG-CV= Emergency Solutions Grant via the CARES Act
FEMA= Federal Emergency Management Agency
FSS= Flagstaff Shelter Services
GAB= Governance Advisory Board
GEO= Geographic
GNA= Good Neighbor Alliance
GPD= Grant and Per Diem
HH&W= Horizon Health and Wellness
HMIS= Homeless Management Information System
HOH= Head of Household
HUD= U.S. Department of Housing and Urban Development
JAVC= Jerry Ambrose Veterans Council
LAPP= Learning and Action in Policy and Partnerships
LCEH= Local Coalition to End Homelessness
LIHTC= Low Income Housing Tax Credit
MOU= Memorandum of Understanding

NAVAHCS= Northern Arizona VA Health Care System
NCHP= National Community Health Partners
NOFA= Notice of Funding Available
Northland= Northland Cares
OCCAC= Old Concho Community Assistance Center
OVC= O'odham Veterans Celebration
PH= Permanent Housing
PHA= Public Housing Authority
PIT= Point-in-Time Count
Primavera= Primavera Foundation
PSH= Permanent Supportive Housing
RBHA= Regional Behavioral Health Authorities
RFP= Request for Proposals
ROI= Release of Information
RRH= Rapid Rehousing
SAAF= Southern Arizona Aids Foundation
SAVAHCS= Southern Arizona VA Health Care System
SEABHS= SouthEastern Arizona Behavioral Health Services
SMI= Serious Mental Illness
Solari= see CRN
SPDAT= Service Prioritization Decision Assistance Tool
SPM= System Performance Measures
SSA= Social Security Administration
SSDI= Social Security Disability Income
SSI= Social Security Income
SSVF= Supportive Services for Veterans Families
TA= Technical Assistance
TH= Transitional Housing
TIP= Transition in Place
UFA= Unified Funding Agency
US Vets= U. S. Veterans Initiative
VA= U.S. Department Veterans Affairs
VASH= Veterans Affairs Supportive Housing
VI-SPDAT= Vulnerability Index- Service Prioritization Decision Assistance Tool
VOCA= Victims of Crime Act
VRCA= Veterans Resource Centers of America
WACOG= Western Arizona Council of Governments
WYGC= West Yavapai Guidance Clinic