



ARIZONA BALANCE OF STATE CONTINUUM OF CARE

HMIS CONFERENCE CALL MEETING

1110 WEST WASHINGTON, PHOENIX, Suite 280

January 6, 2021—1:00PM-3PM

TOPIC	TOPICS/OUTCOME
Call to Order Introductions	ADOH- Ryan Vernick AZCH- Cristina Benitez CAHRA- Dianna Guerrero Catholic Charities- Christopher Moller CBI- Megan Lee Community Partners- Helen Sanchez CRN- Glorianna Vercruyssen FSS- Charles Arabas Gila County- Dorine Prine GNA- Sidney Potter Mohave County- Kelly Williams, Nay Covington NAVAHCS- Brandi Sonderegger NCHP- Maribel Najar, Miguel Villalpando, Tianna Cann Primavera- Frank Real SAAF- Sergio Ramos SAVAHCS- Jocelyn Muzzin US Vets- Laurie Morrison WACOG- Julia De Los Reyes WYGC- Ellen Siegfried-Dodd
Minutes approval and discussion of Action Items from 11/04/2020	Cristina made a motion to approve the notes from the last meeting, Glorianna seconded the motion; motion passed unanimously
Coordinated Entry Updates: Training module- any still outstanding	US Vets- a new outreach specialist has been hired to assist with CE in the Prescott area CAHRA- still figuring out how to enter people in HMIS with assistance from CRN

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<p>CE Cost Assessment CE LCEH Self-Assessment- Due Jan 15th</p>	<p>CRN- required CE training was released in early October; there are still a handful who still haven't taken the training yet. Please reach out to the HMIS Help Desk if you have questions. The training documents and videos are available online (https://hmisaz.org/online-training see under the "Coordinated Entry Training"). A report was generated to track how agencies are filling out the sub-assessments- Glorianna gave examples of where the information was not completed as required.</p> <p>ADOH- the cost of doing CE has been brought up numerous times, so a CE Cost Assessment was sent out to gather information on what are the actual costs to agencies performing coordinated entry. Very little feedback was received. The subject will be reintroduced at the next LCEH meeting. If feedback is still lacking, this topic longer be an item for discussion.</p>
<p>Discussion of HMIS Workgroup Meetings- Onboarding, Policy Review, and Data Quality</p>	<p>Below is a summary of each work HMIS workgroup discussion:</p> <ul style="list-style-type: none"> • HMIS Onboarding- in terms of making sure there is a standardize process for onboarding new agencies, the workgroup is developing additional policy language for onboarding non-traditional HMIS users such as behavioral health agencies • HMIS Policy Review- there are numerous policies that need to be reviewed on an annual basis, including HMIS Governance Charter, HMIS Policies and Procedures Manual, the HMIS Privacy Notice, the Privacy Plan, the Data Quality Plan, the Security Plan, and the ROI. The workgroup will be putting together a Google document that will be accessible to the entire HMIS Committee, and this document will display all the necessary policies, when they were last reviewed, and when they need to be reviewed again. After each policy is reviewed by the workgroup, they will be brought to the whole HMIS Committee for approval. • HMIS Data Quality- this is one of the most important aspects of HMIS; the group will be working to develop a meaningful data set that would show the overall inflow/outflow dynamic, and CRN has facilitated this. The data development outcome will be discussed with this group and with the GAB. The BOS HMIS Committee and the BOS as a whole are moving toward data based decisions. The provider-specific dashboard is currently being finalized with additional feedback received at the Annual Sub recipient meeting- The tool is live and available on the

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	<p>HMIS website on the Reports tab, at the bottom is a link to the dashboard. As the tools become utilized, the goal is to have county-wide data be viewed with the provider-specific data in a single report.</p>
<p>Update on Amazon Web Services Working Backwards Innovation Workshops</p>	<p>These workshops are designed to innovate an idea by working backwards from the final product to the logistics that lead into it, like reverse engineering. The goal is to develop a model by which data sharing can be developed on a state-wide level for the purposes for collaborating across different sectors and coordinating care for the clients that those sectors share in common. All the CoC's in Arizona have been a part of the discussion for a statewide data sharing model and a data warehouse in order to enhance coordination of care across systems.</p> <p>In addition, Tyler Rosensteel with CRN identified a grant funding opportunity through the Robert Wood Johnson Foundation, which will be used for building a proof of concept that a data warehouse is beneficial; the application has been submitted with AHC as the applicant.</p> <p>The ultimate goal for both of these approaches is to develop a statewide database sharing mechanism so systems of care can effectively share data with each other to better serve their clients.</p>
<p>2021 PIT Update</p>	<p>ADOH is in the process of submitting a full exemption request to HUD for the 2021 Unsheltered PIT Count; Maricopa and Pima Counties have already submitted and been approved for exemptions. CRN assisted AZBOSCOC in performing an analysis of different alternative methodologies as substitutes for the traditional PIT count. None of the alternative methodologies allowed by HUD are feasible with the BOS geography. A formal announcement will be forthcoming in the next couple of weeks.</p>
<p>Agency Updates</p>	<p>AZCH- has been provided assistance for homeless prevention and emergency shelter from the CARES Act. Agencies in Cochise, Graham, Greenlee, and Santa Cruz Counties used all their monies for emergency shelter related to COVID-19.</p>

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	GNA- worked with CPSA to temporarily house the individuals experiencing homelessness in the area; they were entered in CE and some motels were accommodating for accepting the vouchers. CRN- the team is expanding- they have hired a new program specialist, and a current team member is moving to a contract position which opens up a full-time business analyst position.
ADJOURN	

Does the committee want to develop a mission statement for the group?

Commonly used acronyms:

Achieve= Achieve Human Services
ADOH= Arizona Department of Housing
AHC= Arizona Housing Coalition
ALIP= Arizona Landlord Incentive Program
AZBOSCO= Arizona Balance of State Continuum of Care
AZCH= Arizona Complete Health
AZDVS= Arizona Department of Veterans' Services
BNL= By-Name List
Catholic Charities Community Services
CBI- Community Bridges, Inc.
CCJ= Coalition for Compassion and Justice
CE= Coordinated Entry
COC= Continuum of Care
Cornerstone= Cornerstone Mission Project, Inc.
CPSA= Community Partners of Southern Arizona
CRN= Crisis Response Network
CRRC= Community Resource Referral Center
ESG-CV= Emergency Solutions Grant via the CARES Act
FEMA= Federal Emergency Management Agency
FSS= Flagstaff Shelter Services
GAB= Governance Advisory Board
GEO= Geographic
GNA= Good Neighbor Alliance
GPD= Grant and Per Diem
HH&W= Horizon Health and Wellness
HMIS= Homeless Management Information System
HOH= Head of Household
HUD= U.S. Department of Housing and Urban Development
JAVC= Jerry Ambrose Veterans Council
LCEH= Local Coalition to End Homelessness
LIHTC= Low Income Housing Tax Credit
NAVAHCS= Northern Arizona VA Health Care System

NCHP= National Community Health Partners
NOFA= Notice of Funding Available
Northland= Northland Cares
OCCAC= Old Concho Community Assistance Center
OVC= O'odham Veterans Celebration
PIT= Point-in-Time Count
Primavera= Primavera Foundation
PH= Permanent Housing
PSH= Permanent Supportive Housing
RFP= Request for Proposals
ROI= Release of Information
RRH= Rapid Rehousing
SAAF= Southern Arizona Aids Foundation
SAVAHCS= Southern Arizona VA Health Care System
SEABHS= SouthEastern Arizona Behavioral Health Services
SMI= Serious Mental Illness
SPDAT= Service Prioritization Decision Assistance Tool
SPM= System Performance Measures
SSA= Social Security Administration
SSDI= Social Security Disability Income
SSI= Social Security Income
SSVF= Supportive Services for Veterans Families
TA= Technical Assistance
TH= Transitional Housing
TIP= Transition in Place
US Vets= U. S. Veterans Initiative
VA= U.S. Department Veterans Affairs
VASH= Veterans Affairs Supportive Housing
VI-SPDAT= Vulnerability Index- Service Prioritization Decision Assistance Tool
VOCA= Victims of Crime Act
VRCA= Veterans Resource Centers of America
WACOG= Western Arizona Council of Governments
WYGC= West Yavapai Guidance Clinic