



ARIZONA BALANCE OF STATE CONTINUUM OF CARE

HMIS CONFERENCE CALL MEETING

1110 WEST WASHINGTON, PHOENIX, Suite 280

November 4, 2020—10:00 am-12:00 pm

TOPIC	TOPICS/OUTCOME
<p>Call to Order Introductions-Updates</p>	<p>ADOH- Ryan Vernick            AZCH- Cristina Benitez            CAHRA- Suzanne Payan            Catholic Charities- Christopher Moller, Darrel Reynolds            CCJ- Allison Lenocker            CBI- Megan Lee            Community Partners- Helen Sanchez            CRN- Ty Rosensteel            Gila County- Dorine Prine            NAVAHCS- Brandi Sonderegger            SAAF- Sergio Ramos            SAVAHCS- Jocelyn Muzzin            WACOG- Julia De Los Reyes</p>
<p>Minutes approval and discussion of Action Items from 09/02/2020</p>	<p>A motion was made by Patty to approve the minutes. Julia seconded the motion. The motion was approved unanimously.</p>
<p>Coordinated Entry Updates:            Training module            CE Cost Assessment            CE LCEH Self-Assessment            CE Hotline</p>	<p><b>Training Module:</b> On October 1<sup>st</sup>, HUD implemented an additional required data standard for CE, so training was developed so agencies can get in alignment with this new requirement. As of Friday afternoon, there were still 86 HMIS users who have not completed the training- the deadline has been extended to November 16<sup>th</sup>, and after that those who have not completed the training may have licenses suspended. Let Ryan or folks at CRN know if you need an extension.</p>

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	<p>CRN is also working on data quality reports so agencies and local coalitions can monitor the accuracy of the data that is entered- by the end of November these data quality reports should be available.</p> <p>The data quality for the BOS sub-recipients has been excellent (98%+), but there are still areas that need extra attention, areas that bring down the overall score. Constant improvement is the goal.</p> <p><b><u>CE Cost Assessment:</u></b> The CE Committee designed a template for LCEH communities to assess the total cost of CE activities; feedback has been limited, although interest is still there for a full cost assessment. It has been re-distributed with a due date of November 26<sup>th</sup>. This will help justify requests for additional funding.</p> <p><b><u>CE LCEH Self-Assessment:</u></b> HUD requires all CE systems perform a comprehensive self-assessment on the overall quality of the system, the different aspects and activities of CE- are they working, or are improvements needed? Items included are Accessibility, Community Partnerships, Community Marketing of CE, Standardize Assessment Tools and if they are being used effectively, are Written Policies being written and maintained and followed, Staff Development and Training, HMIS Training, Prioritization Policies. This assessment will be sent out soon to the LCEH leads, with the expectation that LCEH and CE local committees will do a comprehensive review. The results will be compiled and shared with everyone; these results will help guide the CoC Planning process for 2021.</p> <p><b><u>CE Hotline:</u></b> CRN has been working to establish partnerships in the affected counties (Gila, Greenlee, Graham, and Santa Cruz Counties). Outreach is still ongoing to bring this to the attention of those dealing with those experiencing homelessness and eviction in these counties.</p>

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<p>Discussion of HMIS Committee structure- Work group(s)-Policy, Onboarding, Data sharing/ Analysis</p>	<p>Bi-monthly is turning out to not be the most efficient schedule, so it has been proposed to split into three smaller workgroups that would meet in the month between the larger HMIS meetings.</p> <p>Data Group: Ryan Vernick, Glori Vercruyssen, Chris Moller, Cristina Benitez, Jocelyn Muzzin, Brandi Sonderegger, Julia De Los Reyes  Policy Group: Ryan Vernick, Glori Vercruyssen, Megan Lee, Darrel Reynolds, Suzanne Payan  Onboarding Group: Ryan Vernick, Glori Vercruyssen, Cristina Benitez</p>
<p>GAB Racial Equity Workgroup Update</p>	<p>The GAB put together a Racial Equity Workgroup to focus on putting together parameters for LCEHs to develop local Racial Equity planning process in their local communities. LCEHs will need to engage in over the course of the next year:</p> <ol style="list-style-type: none"> <li>1. Training with both a COVID-19 and a Racial Equity component will be given to each LCEH community.</li> <li>2. Ad hoc trainings will also be provided by the GAB Racial Equity Workgroup- they will be developing a training for the LCEHs relating to best practices, including the most recent research.</li> <li>3. The LCEHs will be asked to review their data (census, demographics, population, homelessness via the PIT) to see if there are any correlations with how the CE system responds to the local population (i.e. is there any inherent biases).</li> </ol>
<p>Agency Updates</p>	<ul style="list-style-type: none"> <li>• CBI- in the process of setting up HMIS for the new HUD CoC bonus project in Gila County, which will entail managing a minimum of 8 units of PSH; will also be working with the LCEH and Coordinated Entry in Gila County to start getting referrals</li> <li>• WACOG- learning new technology to work with clients to get their documents; Crossroads Mission will be opening their doors next week</li> </ul>

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	<ul style="list-style-type: none"><li>• Prescott VA- still moving forward with the GPD program in Kingman; more HUD Vash housing in Kingman; moving forward with on-site building in Prescott; trying to clean up BNL</li><li>• Southern VA- The VA is still trying to develop a tool to share/export their data with HMIS; there is still a lot of development that is needed on the HMIS side to be able to import this data</li><li>• Catholic Charities- working on hiring new staff- a new SSVF worker in Page will start soon, and will be hiring a new SSVF supervisor.</li></ul>
ADJOURN	

## Commonly used acronyms:

Achieve= Achieve Human Services  
ADOH= Arizona Department of Housing  
AHC= Arizona Housing Coalition  
ALIP= Arizona Landlord Incentive Program  
AZBOSCO= Arizona Balance of State Continuum of Care  
AZCH= Arizona Complete Health  
AZDVS= Arizona Department of Veterans' Services  
BNL= By-Name List  
Catholic Charities Community Services  
CBI- Community Bridges, Inc.  
CCJ= Coalition for Compassion and Justice  
CE= Coordinated Entry  
COC= Continuum of Care  
Cornerstone= Cornerstone Mission Project, Inc.  
CRN= Crisis Response Network  
CRRC= Community Resource Referral Center  
ESG-CV= Emergency Solutions Grant via the CARES Act  
FEMA= Federal Emergency Management Agency  
FSS= Flagstaff Shelter Services  
GAB= Governance Advisory Board  
GEO= Geographic  
GNA= Good Neighbor Alliance  
GPD= Grant and Per Diem  
HH&W= Horizon Health and Wellness  
HMIS= Homeless Management Information System  
HOH= Head of Household  
HUD= U.S. Department of Housing and Urban Development  
JAVC= Jerry Ambrose Veterans Council  
LCEH= Local Coalition to End Homelessness  
LIHTC= Low Income Housing Tax Credit  
NAVAHCS= Northern Arizona VA Health Care System  
NCHP= National Community Health Partners

NOFA= Notice of Funding Available  
Northland= Northland Cares  
OCCAC= Old Concho Community Assistance Center  
OVC= O'odham Veterans Celebration  
PIT= Point-in-Time Count  
Primavera= Primavera Foundation  
PH= Permanent Housing  
PSH= Permanent Supportive Housing  
RFP= Request for Proposals  
ROI= Release of Information  
RRH= Rapid Rehousing  
SAVAHCS= Southern Arizona VA Health Care System  
SEABHS= SouthEastern Arizona Behavioral Health Services  
SMI= Serious Mental Illness  
SPDAT= Service Prioritization Decision Assistance Tool  
SPM= System Performance Measures  
SSA= Social Security Administration  
SSDI= Social Security Disability Income  
SSI= Social Security Income  
SSVF= Supportive Services for Veterans Families  
TA= Technical Assistance  
TH= Transitional Housing  
TIP= Transition in Place  
US Vets= U. S. Veterans Initiative  
VA= U.S. Department Veterans Affairs  
VASH= Veterans Affairs Supportive Housing  
VI-SPDAT= Vulnerability Index- Service Prioritization Decision Assistance Tool  
VOCA= Victims of Crime Act  
VRCA= Veterans Resource Centers of America  
WACOG= Western Arizona Council of Governments