AZBoSCoC HMIS Committee Meeting Notes

June 3, 2020

Members Present:

Anita Baca (*Cochise County*)	Hillary Evans (*CRN*)
Alfred Edwards (*DES*)	Jocelyn Muzzin (*VA*)
Chanania Covington (*Mohave County*)	Julia De Los Reyes (*WACOG*)
Charles Arabas (*FSS*)	Marilyn Johnson (*OCCAC*)
Christopher Moller (*Catholic Charities*)	Melanie Windecker (*Cornerstone*)
Claudia Morales (*Cochise County*)	Miguel Villalpando (*NCHP*)
Cristina Benitez (*AZCH*)	Monique Coronado (*NCHP*)
Dianna Guerrero (*CAHRA*)	Nancy Zatarain (*NCHP*)
Dorine Prine (*Gila County*)	Patty Heiden (*Catholic Charities*)
Ellen Siegfried-Dodd (*WYGC*)	Phoenix Boettcher (*SAAF*)
Frank Real (*Primavera*)	Sergio Ramos (*SAAF*)
Glorianna Vercruyssen (*CRN*)	Sidney Potter (*GNA*)
Helen Sanchez (*Community Partners*)	Tianna Cann (*NCHP*)

Staff & Guests

Melissa Swain (*ADOH*)	Ryan Vernick (*ADOH*)

Everyone was welcomed, and the meeting started at 10:04 a.m. Roll-call was taken. Miguel motioned, seconded by Ellen (with no objections) to approve the minutes.

ShelterPoint/Unit Manager Conversion

Unit Manager is still set to replace ShelterPoint, but there is no firm date when the switch will go live.

Agency Updates

CRN now has a live person on the 211 phone line, and CRN is assisting with the COVID-19 contact tracking in conjunction with the Arizona Department of Health Services.

Catholic Charities' Bullhead City Shelter is on hold due to COVID-19 issues, but a woman's re-entry house is being established in Williams and is ready to accept clients.

WACOG has been able to house most of their clients and expend all funding.

WYGC has added three housing units.

HMIS SPM Provider/County Dashboards Update

CRN is still in the design phase of creating two dashboards; one will be for SPMs at the local level, and the other is Performance Metrics based on program type.

BOS Missing ROI Updates
ROIs are missing in PATH/AHCCCS eligible clients, mainly for those only using ShelterPoint. Glorianna showed on her screen where the easy-to-overlook ROI data entry point is located. Obtaining the ROI SHOULD be done at the time of program enrollment.

HMIS COVID-19 Risk Assessment Review and Discussion
COVID-19 data collection was initially not required in BOS. HUD hasn't yet mandated that COVID-19 data collection be conducted, but they are strongly encouraging CE prioritization policies to align with high-risk individuals. Ryan shared Maricopa County's Risk Assessment Tool and their data collection workflow. Hillary shared a link with COVID-19 HMIS Resources located on the internet at: https://www.hudexchange.info/resource/5994/covid19-hmis-setup-and-data-sharing-practices/.

Discussion centered around specifics such as would the assessment only apply to the HOH, to the entire household as a group (i.e. if anyone in the household had any listed conditions that make them vulnerable to COVID-19, the whole household would be considered high-risk), or if the assessment would need to be done for each individual IN the household. There is no timeline for rolling this out, so further discussion is required.

Ryan would like to present to the GAB the HMIS and CE Committees' recommendations for implementing (or not) a COVID-19 risk assessment tool at the next meeting on June 18th, 2020.

With no further business, the meeting concluded at 12:02 p.m., June 3, 2020.

Commonly used acronyms:

Achieve= Achieve Human Services
ADOH= Arizona Department of Housing
AHC= Arizona Housing Coalition
ALIP= Arizona Landlord Incentive Program
AZBoSCoC= Arizona Balance of State Continuum of Care
AZCH= Arizona Complete Health
AZDVS= Arizona Department of Veterans' Services
BNL= By-Name List
Catholic Charities Community Services
CCJ= Coalition for Compassion and Justice
CE= Coordinated Entry
CoC= Continuum of Care
Cornerstone= Cornerstone Mission Project, Inc.
CRN= Crisis Response Network
CRRC= Community Resource Referral Center
FSS= Flagstaff Shelter Services
GEO= Geographic
GNA= Good Neighbor Alliance
GPD= Grant and Per Diem
HH&W= Horizon Health and Wellness
HMIS= Homeless Management Information System
HOH= Head of Household
HUD= U.S. Department of Housing and Urban Development
JAVC= Jerry Ambrose Veterans Council
LCEH= Local Coalition to End Homelessness
LIHTC= Low Income Housing Tax Credit
NAVAHCS= Northern Arizona VA Health Care System
NCHP= National Community Health Partners
NOFA= Notice of Funding Available

Northland= Northland Cares
OCCAC= Old Concho Community Assistance Center
OVC= O'odham Veterans Celebration
PIT= Point-in-Time Count
Primavera= Primavera Foundation
PH= Permanent Housing
PSH= Permanent Supportive Housing
RFP= Request for Proposals
ROI= Release of Information
RRH= Rapid Rehousing
SAVAHCS= Southern Arizona VA Health Care System
SEABHS= SouthEastern Arizona Behavioral Health Services
SMI= Serious Mental Illness
SPDAT= Service Prioritization Decision Assistance Tool
SPM= System Performance Measures
SSA= Social Security Administration
SSDI= Social Security Disability Income
SSI= Social Security Income
SSVF= Supportive Services for Veterans Families
TA= Technical Assistance
TH= Transitional Housing
TIP= Transition in Place
US Vets= U. S. Veterans Initiative
VA= U.S. Department Veterans Affairs
VASH= Veterans Affairs Supportive Housing
VI-SPDAT= Vulnerability Index- Service Prioritization Decision Assistance Tool
VOCA= Victims of Crime Act
VRCA= Veterans Resource Centers of America
WACOG= Western Arizona Council of Governments