

Arizona Balance of State Continuum of Care

Coordinated Entry Work Group Notes

May 12, 2020

Members Present:

Camie Rasband (CCCS)	Julia De Los Reyes (WACOG)
Cristina Benitez (AZCH)	Lucia Wilson (<i>Achieve</i>)
Eric Marcus (<i>Health Choice AZ</i>)	Marilyn Johnson (OCCAC)
Franklin McCabe (RCBH)	Robert Volpicelli (<i>US Vets</i>)
Glorianna Vercruyssen (CRN)	Sidney Potter (GNA)
Jocelyn Muzzin (SAVAHCS)	

Staff & Guests

Candee Stanton (<i>Consultant</i>)	Ryan Vernick (ADOH)
Melissa Swain (ADOH)	

Everyone was welcomed, and the meeting started at 9:00 a.m. Roll call was taken. The notes from previous meeting (02/12/20) were reviewed; a motion was made by Cristina to approve the notes, seconded by Camie, with unanimous approval. The action items from these previous meetings were as follows:

- Cristina will research if the RHBA's "community investment" grants are still available, and if an applicant can propose using the funds for Diversion activities. *Partially completed; Cristina sent contact information for Greg Taylor, Regional Vice President of Community Affairs to Ryan, but more research needs to be done to verify if Diversion can be part of this grant.*
- ADOH will send out a monthly email requesting changes [to CE procedures/contacts] be submitted. *Deferred*
- Ryan will update the list of CE access points that need to be identified in each local CE policy. *Discussed at this meeting (see below).*
- Candee will amend the cost template per the discussion and Ryan will send it out to each CE lead with a due date. *Discussed at this meeting (see below).*
- Ryan will send out a COC CE Policy template to the LCEH's, on which each LCEH can use to plug-in their own information. *Deferred until this meeting.*
- Marilyn will send out a VAWA template. *Sent with the draft notes from this meeting.*
- Dianna will ask Suzanne Payan with CAHRA how Pinal County monitors/ensures ESG funds go through the CE process. *CAHRA's ESG funds do not require a VI-SPDAT when providing emergency shelter services; however, during intake RRH is discussed and a VI-SPDAT is conducted. The BNL is used with their ESG programs.*

- Ryan will search the submitted CE policies to see if complaints are addressed. *Only 1 of the 4 currently submitted mentions complaints.*

Action Item: Ryan will follow-up to ensure complaints are addressed in all CE policies.

- The CE Committee will send out an annual self-evaluation; results will be used to help determine if additional TA is needed and in what areas. *Discussed at this meeting (see below).*
- Melissa will send out a Save the Date email to everyone, and will follow-up with a calendar invitation a month before each meeting. *Completed*
- Each LCEH needs to send Ryan their local CE policy. Those communities who have already submitted their policy are: Cochise County, Coconino County, Mohave County, and Pinal County. If you believe you have already submitted your CE policy to Ryan, please follow up with Ryan or Melissa. *No new counties were added to the list from last meeting.*

Action Item: Ryan will send out the AZBOSCOG CE Policy to the LCEH's, on which each LCEH can use to plug-in their own information.

List of CE Agencies/Access Points

There is an increasing need to have a complete list that can be posted on the ADOH and CRN websites of which agencies are completing the CE process, and where each county's access points are located. This list will need to be maintained/updated at least every six months.

Action Item: Glorianna will have CRN run a report from HMIS that uses the BNL to pull all the access points in the BOS.

Action Item: Ryan will follow-up with those agencies who are access points that are not entering information into HMIS.

Estimating the Cost of CE

The updated cost template was discussed, with a few changes made to make the document easier to understand.

Action Item: Candee will amend the Cost template per the discussion and will send it out to each CE lead with a due date.

Assessment of LCEH CE Implementation:

The draft Assessment Tool was discussed for readability/understandability, with clarifications made for several strategies. The entire document was not reviewed; an additional meeting will be scheduled in a couple of weeks in order to finish reviewing the document.

With no further business, the meeting concluded at 11:02 a.m.

	2020.02-12	2020.05-12
Achieve	X	X
AHCCCS		
AZCH	X	X
CAHRA	X	
Catholic Charities	X	X
CRN	X	X
FSS	X	
GNA		X
Steward/Health Choice AZ		X
Mohave County	X	
NAVAHCS		
OCCAC	X	X
Primavera		
RCBH	X	X
SAVAHCS		X
US Vets		X
WACOG		X

Commonly used acronyms:

Achieve= ACHIEVE Human Services, Inc.

AHCCCS= Arizona Health Care Cost Containment System

ADOH= Arizona Department of Housing

AZBoSCoC= Arizona Balance of State Continuum of Care

AZCH= Arizona Complete Health

BNL= By-Name List

CAHRA= Community Action Human Resources Agency

Catholic Charities Community Services

CE= Coordinated Entry

CRN= Crisis Response Network

DES= Arizona Department of Economic Security

DV= Domestic Violence

ESG= Emergency Solutions Grant

FSS= Flagstaff Shelter Services

GAB= Governance Advisory Board

GNA= Good Neighbor Alliance

HMIS= Homeless Management Information System

HUD= U.S. Department of Housing and Urban Development

HUD-Vash= Veterans Affairs Supportive Housing

JAVC= Jerry Ambrose Veterans Council

LCEH= Local Coalition to End Homelessness

NAVAHCS= Northern Arizona VA Health Care System

NOFA= Notice of Funding Available

OCCAC= Old Concho Community Assistance Center

PIT= Point-in-Time Count

Primavera Foundation

PSH= Permanent Supportive Housing

RBHA= Regional Behavioral Health Authority

RCBH= Regional Center for Border Health

ROI= Release of Information

RRH= Rapid Rehousing

SAVAHCS= Southern Arizona VA Health Care System

SSVF= Supportive Services for Veterans Families

TA= Technical Assistance

US Vets= U. S. Veterans Initiative

VA= U.S. Department Veterans Affairs

VAWA= The Violence Against Women Act of 1994

VI-SPDAT (Vulnerability Index- Service Prioritization Decision Assistance Tool

VOCA= Victims of Crime Act

WACOG= Western Arizona Council of Governments