

	Date	Agency	Question	Response
1	8/3/2018	Multiple agencies	Can funds be used for shelter activities or motel vouchers?	For this NOFA bonus application project types are limited to TH-RRH, RRH, DV-TH-RRH, and DV-RRH.
2	8/3/2018	Multiple agencies	For developing the budget for a TH-RRH or RRH what is the ratio of funds used for services to funds used for housing?	For the 2018 NOFA a maximum of 35% of the funds requested may be requested for supportive services.
3	8/3/2018	Multiple agencies	What is the definition of TH?	https://www.gpo.gov/fdsys/pkg/CFR-2013-title24-vol3/pdf/CFR-2013-title24-vol3-subtitleB.pdf
	8/3/2018			This is the link to the Code of Federal Regulations for HUD. It provides definitions. In addition, the 2018 NOFA Guidance from HUD provides information. This can be found at the ADOH or HUD website.
4	8/3/2018	ACHIEVE	The renewal project scoring sheet question numbers for the APR do not align with the APR that is generated from HMIS	Several steps have been taken to correct the issues with the project renewal scoring sheet. When the renewal project scoring sheet was developed it was based on a SAGE APR--As agencies pointed out--the SAGE APR and HMIS APR don't completely align. This has been addressed by: 1. A SAGE APR has been run for each project if possible. David Bridge is sending these out to each agency. There are a few exceptions--which are noted in the orange field below. 2. In the few cases where the HMIS APR needs to be used--the Revised Renewal Project Scoring Sheet--has notes on it to direct to the comparable questions that would be in a SAGE APR. 3. A revised Renewal Project Score sheet has been posted on the ADOH website. It incorporates changes identified by agencies and also now provides a notes page--When the data needs further explanation.
5	8/3/2018	ACHIEVE and U.S. Vets	Question B is not clear. What does not sure why we need both of these mean? The formula doesn't make any sense.	
6	8/3/2018			

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	8/3/2018	U.S. Vets	Question D is not aligned with the information in the APR	There are a few exceptions where a SAGE APR could not be run. 1) Dreamcatcher changed from a TH to RRRH. The contract end date was 6/30 so this project's APR needs to come from HMIS 2) OCCAC New Start – The contract end date was 6/30 so this project's APR needs to come from HMIS 3) Cypress Grove and Sharon Manor – new programs still in first contract –Please run a YTD APR for use for this project 4) WTP – Same as Cypress Grove – they will just have to run what they have to date in new contract
11	8/3/2018	ADOH	The need to submit the APR	Since David Bridge has sent out the SAGE APRs, you do not need to resubmit the APR The only exceptions are for the programs in the orange box above.
7	8/3/2018	Multiple agencies	Are the DV bonus funds available for multiple projects?	The DV Bonus funds are available to submit a maximum of two projects through the collaborative application. One DV-RRH project and one DV-TH-RRH project can be submitted in the overall BoS application.
8	8/3/2018	Multiple agencies	HUD form for Consistency with the Consolidated Plan. If we are proposing combining current renewal projects--do we still have to provide a certification for each project?	Please see page 15 of 84 of the HUD NOFA Guidance. Agencies can submit one certification with all projects listed on it and have the certifying agency sign just one certification. On the single certification, all renewal project names should be listed. In addition, a note should be added indicating (if applicable) that a request has been made to combine projects. Provide the name that will be used for the combined project and what projects are included under the combination.
	8/3/2018		This is the narrative from page 15. Consolidated Plan Certification. The statutory form (Certification of Consistency with the Consolidated Plan, form HUD-2991) in which a state or local official certifies that the proposed activities or projects are consistent with the jurisdiction's Consolidated Plan and, if the applicant is a state or unit of local government, that the jurisdiction is following its Consolidated Plan per the requirement of 24 CFR part 91. All project applications submitted by the Collaborative Applicant must be included in the certification either by submitting one appropriately signed and dated HUD-2991 for each project or a single signed and dated HUD-2991 from the jurisdiction that includes a listing of all project applications. The CoC planning and UFA Costs, if applicable, must also be included.	
9	8/3/2018	Multiple agencies	The Consistency with the Consolidated Plan is dated 2010	We have uploaded a more recent form to the ADOH website-the form still has an expiration date of 201-this is the most recent form from the HUD website. The form has not changed however. A link is provided below as well.

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	8/3/2018		Direct link to the HUD-2991 form	https://www.hud.gov/sites/documents/2991.PDF
10	8/3/2018	U.S. Vets	Clarification was requested for this statement in the Bonus Project. For RRH and TH-RRH, it is assumed that during 12 months of assistance, at least two households will be housed during that time period. RRH and TH-RRH is time limited housing assistance, for households that need to move out crisis into stability.	<p>From the NOFA page 38.</p> <p>The proposed project will provide enough rapid re-housing assistance to ensure that at any given time a program participant may move from transitional housing to permanent housing. This may be demonstrated by identifying a budget that has twice as many resources for the rapid re-housing portion of the project than the TH portion, by having twice as many PH-RRH units at a point in time as TH units, or by demonstrating that the budget and units are appropriate for the population being served by the project.</p> <p>The requirement of the at least two households speaks to the information from the NOFA above. It is also an assurance that the TH component is basically used as a bridge to permanent housing and not an end in itself. By combining the two types into a single project--it provides for resources to help households stabilize and to then begin a transition to self sufficiency by providing short term housing support while employment and other issues are stabilized.</p>
11	8/9/2018	various agencies	We submitted our code of conduct last year and it hasn't changed. Do we need to submit again	<p>https://www.hud.gov/program_offices/spm/gmomgmt/grantsinfo/conductgrants</p> <p>HUD has some specific requirements for the code of conduct which can be found at this link. If you have submitted the agency's code previously, but it did have the cover page. Create the cover page and name it with your agency's name and submit it through the portal and it will be attached to the code of conduct in our file.</p>
12	8/9/2018	U.S. Vets	Do the scoring sections on the Renewal Project Score sheet related to income also apply to TH. Right now they only say PH/RRH	Yes--Questions Ea and Eb apply to TH projects as well.
13	8/9/2018	various agencies	On the renewal project score sheet--Question N PSH, Is the percentage scored against only the dedicated CH beds or for the entire project.	All PSH projects were designated as Dedicated Plus during last year's NOFA. It is understood that scoring is taking place related to activities for some projects that were not performed under the Dedicated Plus requirement. It has been both CoC policy and in the sub-recipient's contract with ADOH, that available beds are prioritized for households meeting the CH definition first. For this question, provide the percentage of CH housed and provide information in the narrative section about number of dedicated CH beds in the contract if it is not 100%.

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14	8/9/2018	various agencies	Is there flexibility in the use of what APR to use?	Yes-several agencies indicated that older APRS that had already been submitted, do not necessarily reflect current performance. The option to use a more current APR that is in process but not yet submitted is appropriate for those agencies where the project year was completed but the APR has not officially been submitted.
15	8/9/2018	various agencies	Are the SAGE and HMIS APR data the same?	Yes. The SAGE APR is generated from the HMIS version. The SAGE version has been distributed for all projects where it was available. In the future ADOH will send a copy of the SAGE version to agencies once it is submitted for the project.
16	8/9/2018	various agencies	Do we have to redo the scoring sheets and submit the new version instead?	No. As indicated on the revised scoring sheet, if you have started the process using the original version, continue to use it. Use the revised version with updated instructions to complete the information.
17	8/9/2018	various agencies	I provided a project narrative last year and nothing has changed. Why do I have to provide it again in these individuals sections as indicated on the Project Renewal Scoring Sheet?	Over the years, several strategies have been used to develop comprehensive project descriptions. The individual sections are the HUD requirements for the narrative. The format requested this year is to ensure each requirement is in the narrative. Candee will assemble the information provided and update the project narratives as appropriate. You will be able to review prior to submission.
18	8/9/2018	various agencies	What does Renewal Application mean in the last bulletin.	It was a generic term. For clarification, the RFI is due 8/10/18 and must be submitted through the ADOH portal. Only one RFI for the agency needs to be submitted. The renewal project scoring sheets are due on 8/14/18. One project scoring sheet must be completed for each current project. These also need to be submitted through the ADOH portal.
19	8/9/2018	various agencies	Are you going to ask for match letters for HMIS again this year?	Yes. Candee is in the process of getting the applications into ESNAPS. When she sends the applications out for review, she will also send the template for the HMIS match letter (your in kind support using HMIS). We had delayed this to get through the more critical pieces of the process.
20	8/9/2018	various agencies	When will I get to review our renewal project applications from ESNAPS?	Candee is working on the renewal applications including those that are proposed to be combined. She will start sending them out for review next week. Again we wanted to get through the more critical pieces of the process first and pace the volume of work.
21	8/9/2018	various agencies	What APRS do we need to submit through the portal?	With David sending out the SAGE APR, the only APRs you need to submit is if you used something different than that SAGE APR.

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22	8/9/2018	various agencies	The instructions do not provide a full detail about how to submit documents	<p>Use the following naming conventions: (Note--these have been updated from what appeared in the original instructions)... If documents have already been submitted--there is no need to resubmit them--If there are questions, Candee will call.</p> <ol style="list-style-type: none"> 1) New Project--AZ500New (Agency and project name)--if it is for DV bonus--add DV to the name 2) Request for funds from Reallocation--AZ500Reallocation (agency and project name) 2) RFI--one RFI per agency--name--AZ500RFI (name of agency) --submit the RFI as a word document. 3) Renewal Project Scoring Sheets AZ500Score(name of agency)--The scoring documents can be bundled. The preference is that they be submitted as a Word document. If that is too cumbersome, they can be bundled as a PDF. In that case Candee may call you and ask you for the project description in Word. <p>OR</p> <ol style="list-style-type: none"> 4. If it is easier for the agency to submit the individual Renewal Project Scoring Sheets for each project--submit them in Word with the name AZ500Score(name of project) 5. For Match letters AZ500Match(Agency Name)--These may be bundled and be submitted as a PDF. 6. Code of Conduct Cover Sheet--If you need to add a cover sheet (to comply with the HUD requirement) to your submitted code of conduct from previous years, label it AZ500Conduct(agency name) . Only one needs to be provided. Candee will attach to the cover sheet to code of conduct that we have from you. 7. Certifications of Consistency --Label AZ500Certs(name of Agency)--these should be in a PDF and be bundled. 8. Any other documents--Label AZ500 with agency name and a descriptor of what it is. <p>It is important to start file names with AZ500 so they can easily be identified as a NOFA submissions.</p>