

Governance Advisory Board Meeting Minutes

August 8, 2016

Members Present: Karia Basta (ADOH)
Anita Baca (Housing Authority of Cochise County, Cochise County)
Carole Benedict (U.S. Vets, Yavapai County)
Valarie Donnelly (WACOG)
Eliza Louden (Catholic Charities, Yavapai County)
Chantel Padilla (Advocate, Navajo & Apache Counties)
Suzanne Payan (CAHRA, Pinal County)
Glennifer Mosher (ADOH)
Michele Meyerkorth (ADOH)
Candee Stanton (Consultant)

Members Absent: Joy Johnson (ADOH)

Eliza welcomed everyone and started the meeting at 1:04 p.m. Roll call was taken.

There were no additional agenda items for this meeting.

PIT:

Karia reminded everyone information is already being distributed for the 2017 PIT Count. Please review the CPD notice from HUD. We need to start planning now. Karia and Candee will create a committee. Valarie would like to review the survey to add verbiage to easier identify who needs to complete a SPDAT. Candee also has some suggested changes. Eliza would like to have income amount, not just being employed. It is highly recommended a SPDAT be completed on everyone.

NAEH Conference Overview:

Action Item: Karia will be compiling a report that will be shared with the Board.

This conference should be attended by individuals within the BOS. Karia would like ideas on how to encourage attendance. She believes by volunteering at the conference, the registration fee can be waived. There are scholarships available. The website is: <http://www.endhomelessness.org/>. Our larger agencies (i.e. Catholic Charities and Mohave County) would really benefit from attending. Karia reported there are 435 continuums across the nation but only forty-two (42) are BOS/statewide continuums. She was able to speak with a representative from Wisconsin as they were awarded all of their funding. One (1) suggestion Karia received was jointly monitoring projects with ESG. Karia is

willing to talk with DES about joint monitoring. When discussing data sharing, do not use the terms “open” or “closed” system. These phrases can make individuals anxious about their personal information being compromised. We discussed creating a script to use to define data sharing so we can be consistent throughout the continuum.

Action Item: Karia will create a script to use to define data sharing. This script will be reviewed by the Board before it is distributed.

The NOFA deadline will not be extended by HUD. The recent HUD changes are to measure the cumulative impact of what we are doing. As a continuum, we need to be analyzing our data on an on-going basis. How are we doing on street outreach? This is being grouped with Coordinated Entry and needs to be person centered and culturally appropriate.

Adoption of HUD Memo (Action Item):

We reviewed the HUD memo (CPD-1611) dated Monday, July 25th on ending chronic homelessness. As how we prioritize is needed in the NOFA process, Karia suggested we adopt this memo. After a brief discussion, Carole motioned and Chantel seconded using the method outlined in this memo. We voted and the motion passed.

Action Item: This memo will be placed on the ADOH website.

Landlord Engagement Training:

Mike Shore could do the training. What are your thoughts on this? The concern is rural issues are much different than urban issues and Mike may not be the right person to lead this. Carole is doing something like this and is using a property manager as the facilitator.

Action Item: Carole will follow-up with Karia on how well the property manager lead the training.

Action Item: Karia will discuss with Mike his ability to address the rural areas.

BOSCOC Website:

Director Traylor would like the continuum to have its own website. Karia will be working with someone to create this. This new website will include dashboard reports.

Action Item: Send Karia an e-mail with any website(s) that work really well and a few bullet points of why.

RRHREFP Update:

Letters will be sent on August 9th notifying who did or did not receive funding.

Other:

NOFA Application: OCCAC and Northern Arizona Housing Solutions are both reallocating to rapid re-housing. Applications are due next week.

Action Item: A conference call will be scheduled to discuss the NOFA around end of August.

There were no other items to discuss. The next meeting will be a face to face meeting and will be scheduled around the AZCEH Conference in September. The meeting adjourned at 2:13 p.m.