Arizona Balance of State Continuum of Care

Coordinated Entry Work Group Meeting

March 13, 2019

Members Present:

Brenda McAdams (*Achieve*)

Chanania Covington (*Mohave County*)

Cristina Benitez (*AzCH*)

Jocelyn Muzzin (*SAVAHCS)-* Phone

Julia De Los Reyes (*WACOG*)

Marcia Hernandez (*WACOG*)

Marilyn Johnson (*OCCAC*)

Ross Altenbaugh (*Flagstaff Shelter Services*)- Phone

Ryan Louis (*NAVAHCS*)

Terry Baughn (*Mohave County*)

Tim Laskowski (*US Vets*)

Members Absent:

Barbara Mikkelsen (*Health Choice Integrated Care*)

Brigid Wagner (*Catholic Charities*)

Camie Rasband (*Catholic Charities*)

Joanna Sagar (*AZ Housing Coalition*)

Kathy Calabrese (*Good Neighbor Alliance*)

Leon Lee (*AzCH*)

Linda Kot (*Primavera*)- Phone

Lucia Wilson (*Achieve*)

Naomi King (*US Vets*)

Ortensia Yazzie (*Center for Border Health*)

Sandi Flores (*Catholic Charities*)

Suzanne Payan (*CAHRA*)

Staff & Guests

Karia Basta *(ADOH)*

David Bridge *(ADOH)*

Glorianna Vercruyssen (*Crisis Response Network*)

Candee Stanton *(Consultant)*

Melissa Swain (*ADOH*)

Everyone was welcomed, and the meeting started at 9:09 a.m. Attendees introduced themselves.

Local Updates:

Cristina gave an update on training that was provided through AzCH, ADOH, and CRN for the southern RBHA in Sierra Vista, Yuma, and Casa Grande; AzCH will be going live in HMIS on April 1, 2019. These participating RBHAs may serve as assessment sites/access points at clinics for people who are or need to be enrolled, and who are RBHA-eligible and homeless; the clinics will be able to do a VI-SPDAT. Those people experiencing homelessness will populate onto the BNL.

Ross gave an update that everyone on their list who qualify for RRH has been contacted.

By-Name List Updates:

ROI forms are now showing up on the BNL, but this field still needs to be cleaned up. People's names in HMIS without ROIs will remain visible, to facilitate contacting them to obtain an updated ROI, but starting in May their names will be de-identified.

The referral process isn't consistent or updated in HMIS in a timely manner, which is exacerbated by inconsistent meeting attendance. Updating/streamlining this process will be ongoing.

Review HUD Coordinated Entry and Data Guide:

The group continued to review the compilation/summary Candee put together to draft a CE guide based on HUD's version as a template; the Assessment section was finished and numbers 55 through 67 were reviewed in the Prioritization section.

Action Item:	*David will add universities to the list of partners to bring in when discussing how aging could affect homelessness (i.e. a person who develops dementia and can no longer keep track of bills and becomes homeless because of it).*
Action Item:	*David will research to whom people appeal to if they are claiming discrimination. David will also check with DES regarding ESGs-funded programs, what the appeal process is.*
Action Item:	*Glorianna will follow-up with Ty regarding the progress on developing protocols for data sharing.*
Action Item:	*David will bring the privacy policy for the next CE meeting, Glorianna will bring HMIS Informed Consent and ROI forms, and everyone should bring whatever privacy document(s) being used as part of each program's intake packet, for comparison to see if everyone is using the same set of forms.*
Action Item:	*Everyone needs to go through their portion of the BNL and try to contact people to obtain ROIs for those who do not currently have one.*

With no further business, the meeting concluded at 1:58 p.m., March 13, 2019.

	2018.10-25	2019.02-13	2019.03-13
Achieve	X	X	X
AHCCCS	X		
AzCH	X	X	X
CAHRA	X		
Catholic Charities	X	X	
Center for Border Health	X		
Crisis Response Network			X
Flagstaff Shelter Services		X	X
Good Neighbor Alliance	X		
Health Choice Integrated Care			
Mohave County	X	X	X
NAVAHCS	X	X	X
OCCAC	X	X	X
Primavera		Accidentally not included in minutes	
SAVAHCS	X	X	X
US Vets	X		X
WACOG		X	X

Commonly used acronyms:

Achieve= ACHIEVE Human Services, Inc.

AHCCCS= Arizona Health Care Cost Containment System

ADOH= Arizona Department of Housing

AZBoSCoC= Arizona Balance of State Continuum of Care

AzCH= Arizona Complete Health

BNL= By-Name List

CAHRA= Community Action Human Resources Agency

Catholic Charities Community Services

CE= Coordinated Entry

DES= Arizona Department of Economic Security

DV= Domestic Violence

ESG= Emergency Solutions Grant

GAB= Governance Advisory Board

HMIS= Homeless Management Information System

HUD= U.S. Department of Housing and Urban Development

JAVC= Jerry Ambrose Veterans Council

NAVAHCS= Northern Arizona VA Health Care System

NOFA= Notice of Funding Available

OCCAC= Old Concho Community Assistance Center

PIT= Point-in-Time Count

Primavera Foundation

PSH= Permanent Supportive Housing

RBHA= Regional Behavioral Health Authority

ROI= Release of Information

RRH= Rapid Rehousing

SAVAHCS= Southern Arizona VA Health Care System

SSVF= Supportive Services for Veterans Families

TA= Technical Assistance

US Vets= U. S. Veterans Initiative

VA= U.S. Department Veterans Affairs

VAWA= The Violence Against Women Act of 1994

VI-SPDAT (Vulnerability Index- Service Prioritization Decision Assistance Tool

VOCA= Victims of Crime Act

WACOG= Western Arizona Council of Governments