

QUESTIONS AND ANSWERS

Q1. The goal of the funding is to develop an action plan to implement housing initiatives specifically designed to reduce housing barriers and increase the production of housing for a jurisdiction, meaning the goal is not to create a complete housing plan for the jurisdiction. Is that correct?

A1. *The goal of this funding opportunity is to develop a housing plan that would include a needs assessment and housing initiatives as well as an execution strategy for the housing plan.*

Q2. Regarding funding, am I reading correctly that once work has begun, funds will only be disbursed (based on reimbursement requests) on a quarterly basis? Or can we collaboratively draft a reimbursement schedule based on timeline/milestones when drafting the scope of work?

A2. *Funding for contracted agencies will be provided on a reimbursement basis based on scope of work and milestones. The frequency of reimbursement requests are not determined at this time.*

Q3. So, our budget could reflect \$200k for staff, but mention that there would be match funds from a private donor. We would then go on to list our expenses for the housing needs assessment and marketing outreach. Would this be acceptable? Or are you looking to receive a budget that reflects a \$200k bottom line?

A3. *Budgets should reflect the total dollar amount needed to create and implement the housing plan. This can include sources from this funding opportunity as well as other sources.*

Q4. Will there be an amended NOFA for section XIII. Proposal Submittal, specifically for the narrative page limit? In the webinar, it sounded as though we could go over the 4 page narrative limit, but by how many pages was not provided.

A4. *Please use this Q&A as confirmation allowing applicants to exceed 4 pages, if needed.*

Second question,

Local Jurisdiction Affordable Housing Plan

Q5. Can the state extend the application deadline for this funding opportunity?

A5. *Yes, this application deadline has been extended to February 29, 2024.*

Q6. When would the reporting requirement end?

A6. *Reporting will end once the plan is created, adopted and implemented.*

Q7. Can a jurisdiction apply if they have completed a needs assessment but it did not include housing initiatives?

A7. *Yes.*

Q8. Is there an application form that needs to be completed? If not, does ADOH have a preferred format you would like us to use?

A8. *No, there is no application and there is not a preferred format.*

Q9. Can the needs assessment be performed by a hired consultant using these funds?

A9. *Yes.*

Q10. Is a preferred Budget Template provided?

A10. *No.*

Q11. Do proposals need to specify a backup plan for partial funding?

A11. *Not at this time.*

Q12. If adjacent jurisdictions are funded, can they share services (e.g., two adjacent jurisdictions contract for one larger needs assessment to save on costs or collaborate on the education plan)?

A12. *Yes.*

Q13. If SEAGO has a consultant procured and on board, could jurisdictions from our Region partner with SEAGO and our consultant to provide the capacity and grant management?

A13. *Yes.*

Local Jurisdiction Affordable Housing Plan

Q14. There was an Information session recently. Is a recording of this available?

A14. Yes, the recording may be viewed at: <https://housing.az.gov/documents-links/forms/housinginnovation>

Q15. Also, is there a Desk Monitoring Form for this grant application? Or do we just follow the instructions in the NOFA related to the proposal narrative?

A15. No, applicants can follow the NOFA and Q&A requirements.