FY2024 HSSF NOFA Information Session

November 9, 2023

Arizona Department of Housing

Funding Availability

Fund Type	Total Amount Available
Homeless Shelter and Services Fund	$ 40,000,000

Funding Limits

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Maximum Request per Proposal	$4,000,000
Administration	Up to 10% of award

Eligible Populations and Activities

1. **Eligible Applicants:**
    Counties, Cities, Towns, Tribal Communities, and non-profit organizations
2. **Target Population:**
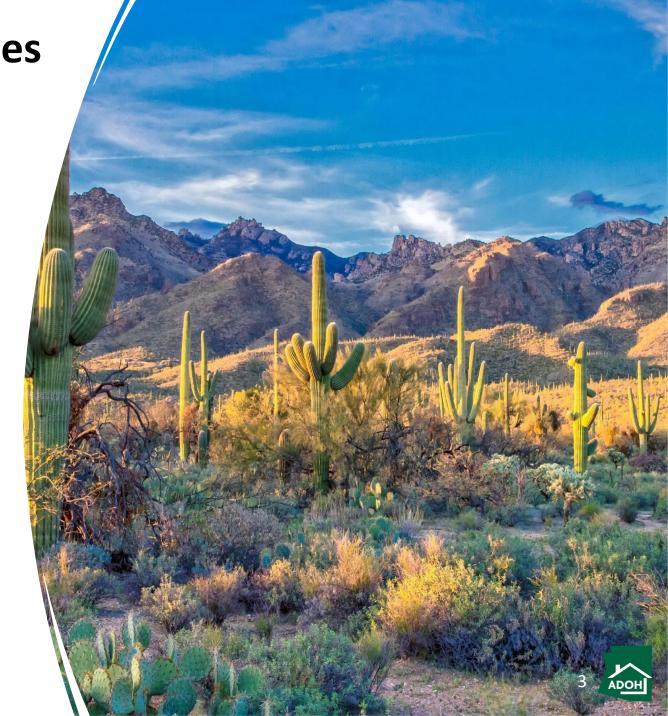   Persons/households experiencing unsheltered homelessness
3. **Eligible Activities:**
    Projects and programs that provide shelter and services to the target population. Acquisition, construction or expansion of facilities is eligible but will require additional feasibility review.
    - Projects will be required to use HMIS (or comparable database)
4. **Timeline:**
    Program activities may commence following the executing of the grant agreement and funds must be expended by 6/30/2026.
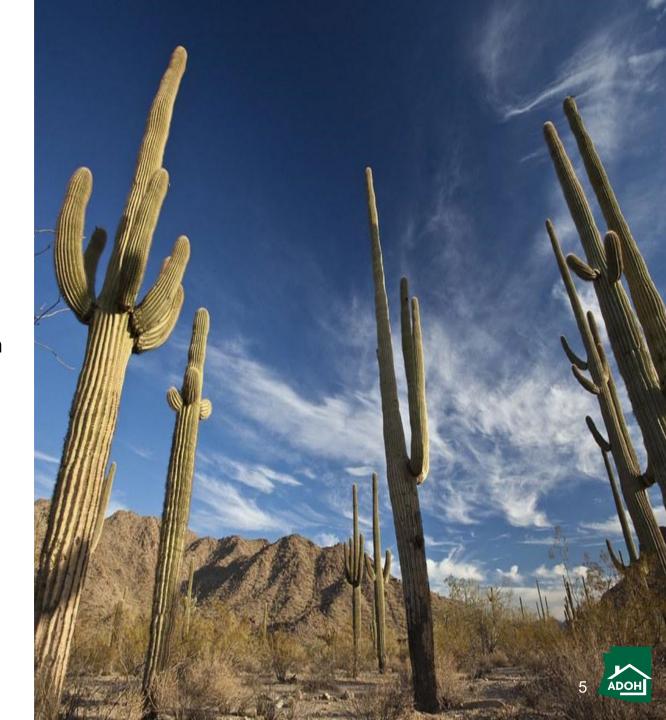
ADOH

Performance Goals & Reporting

Awarded applicants are required to report quarterly the:

a. Number of unsheltered persons served quarterly

b. Total number of nights shelter is provided

c. Average length of time in the program

d. Number of exits from the funded program to permanent housing

e. Demographics of persons served in program

f. Qualitative Narrative Report: a brief description of activities performed, including occurrences that caused variation from schedule, changes to plans, unforeseen circumstances, program progress, successes and/or barrier experienced, etc.

Submission Process

1. Answer all questions in Section 2.2 Proposal Information in narrative form - maximum four (4) pages.
   - Applicants may utilize a header and/or footer to display information listed under entity information
   - If requesting capital funding for facility modification or expansion; must provide documentation of site control, zoning/permit status and construction timeline.
2. Include a one (1) page Budget that provides a breakdown of activities with description and amount requested.
   - Multi-year projects must include columns to reflect expenses by year
   - Conditional award: Proposals awarded for acquisition, construction, or capital improvements will require additional review
3. Submit online via the Arizona Department of Housing Special Needs portal no later than Thursday, November 30, 2023 by 5 p.m.
   - Proposals may not be submitted via U.S. mail, Fed-ex, UPS, e-mail or fax.

Deadlines

Event	Application Deadline
NOFO Released	October 31, 2023
Q and A; Webinar	November 9, 2023
Proposal Deadline	November 30, 2023
Scoring and Review	December 11, 2023
Anticipated Notice of Award	December 15, 2023

Scoring

Scoring Criteria	Points
Program Addresses Identified Need	15
Program Methodology including Outcomes	30
Program Implementation	10
Program Budget	15
Applicant Experience and Capacity	20
Applicant Collaboration/Leverage	10

Questions

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