ARIZONA BALANCE OF STATE CONTINUUM OF CARE
AZBOSCOC HMIS Committee

February 14, 2024

TOPIC	OUTCOME/NOTES	
Welcome and Introductions	Achieve- Lucia Wilson ADOH- David Bridge, Cristina Benitez, Connie Howell, Shannon Haines CPIH- Helen Sanchez DES/DDD- Megan Akens Mariposa- Sarah Castillo	Mohave- Joyce Sanchez-Torres NAVAHCS- Joe Acevedo SAAF- Chandy Leverance, Abby Loucks Sitgreaves- Marilyn Johnson Solari- Chris Moller, Randy Hade US Vets- Laurie Morrison
Approval of the Draft HMIS meeting notes from the 9/13/2023	Lucia made a motion to approve the notes from the last meeting, Megan seconded the motion; Marilyn abstained. Motion passed.	
Reviewing and updating of HMIS Policies • **Review of 2023 HMIS Security and Confidentiality Data Sharing** • **AZBOSCOC -Privacy-Policy-and Notice 2023.** • **HMIS-Policies & Procedures-9-2023** • **Update AZBOSCOC ROI** **Adoption by committee and send to the Governance Advisory Board for approval.**	Attendees wanted to see the redlined version of the policies in order to evaluate the proposed changes rather than reviewing the compiled draft where changes were not evident. **NOTE: through subsequent email voting after the meeting, the changes to the policies were voted on and approved. The updated policies will be presented to the GAB for final approval.**	

• **Introduction of Coordinated Entry/Case Conferencing Referral work flow.**
• **Draft BOS Referral Policy Proposal**
• **Referral Process Definitions -clarification**
• **LCEHs volunteered to early training/rollout Yuma, Pinal, Coconino, Yavapai, Cochise, Santa Cruz, Graham, Greenlee, Mohave already piloting)**
	Chris demonstrated the new work flow to ensure CE/Case Conferencing referrals are acted on.
	• During CE/Case Conferencing, as the BNL is reviewed, a referral is offered to a provider, who can accept or reject the referral;
	• If accepted, the LCEH will have 2 days to enter the referral into HMIS and the provider has 14 days to respond; if the referral is accepted, two possible outcomes:
	    o Already in contact w/ client and will let LCEH know, or;
	    o Person is new, will contact and work with them and let the LCEH know
	This will allow the number of referrals to be pulled from HMIS for reporting purposes.
	
	Mohave County was the trial provider, and it's working, so it will be rolled out to Coconino, Yavapai, Cochise, Santa Cruz, Pinal, Yuma, Graham, and Greenlee counties next. Training will be provided. The anticipated complete roll-out target is July 1st, 2024.	

HMIS Licensing Policy Guidance • **Committee to review proposed policy for HMIS licensing fees** • **ADOH will invoice annually for agency access fees and license fees** • **Change to become self-sustaining** • **Requests from Non-COC agencies due to AHCCCS Medicaid Waiver 1115 for Care Coordination**	Cristina gave a break-down of the new proposed fee structure for HMIS licenses, since ADOH has been tasked with making it a self-sustaining process not reliant on HTF funds. Once approved, ADOH hopes to have invoices sent out in March or April. Megan motioned to approve the changes; Laurie seconded. Motion passed.
Development of Local Benchmarks • **Retention numbers** • **SPM updates locally** • **Diversion- length of time to get housed, how long are individuals/families on BNL for referral, income improvement/mainstream benefits (define income & improvement), data input into HMIS entry & exit-would not be the same day** • **HUD recertification**	David discussed how the AZBOSCOC is graded by HUD on these benchmarks. David also reviewed the Tableau dashboard to demonstrate how data can be pinpointed (https://public.tableau.com/app/profile/hmisaz/viz/BOSSystemFlowDashboard/Information) Cristina reiterated how important it is to update HMIS with new information, such as a client receiving additional income (through benefits or obtaining a job, etc.). HUD's Stella P uses dynamic visuals of CoC's LSA data to illustrate how households move through the homeless system and highlight outcome disparities. https://www.hudexchange.info/homelessness-assistance/stella-and-system-modeling/
Learning Management System- update available to BOS COC • **Assistance needed in identifying staff to be trained for Outreach, Shelter, Housing Providers and Access points should you want to add additional staff to access the learning platform.** • **LMS has variety of trainings** • **Content to be developed BOS specific**	LCEH's and agencies can identify staff who would be interested in this training- email this information to Cristina (see email, below).

Updates regarding Data Sharing with state partners, AZHAC (universities data analysis, AZ Data Landscape recommendations for HMIS)	ASU, UofA, and NAU have come together and created a joint homeless resource and research group to start looking at statewide issues around homelessness and housing. They currently have access to Maricopa CoC's data, and they are working to get access to the BOS CoC and the Pima CoC's data. Areas they are researching:
	    • Economic risk factors
	    • How to address/reduce encampments
	    • Diversity/disparities
	
	A recent evaluation of the 3 CoC's found that the providers are doing their jobs well, we can continue to improve education and training, but the biggest negative is the HMIS vendor, Wellsky. The recommendation is to do an evaluation to see if the CoC's want to move away from Wellsky as the HMIS vendor, possibly one that can incorporate different software used by Veterans or DV providers so data entry doesn't have to be done in multiple places. The GAB has approved moving forward with research of vendors.

Member Updates	Yuma County: working with Southwest Fair Housing Council (SWFHC) to do a combined resource fair in April (Fair Housing month); will be listing the LCEH Coordinator position again; working to increase access points.
	Mohave County: will be having a Fresh Start even in April in Bullhead City.
	Yavapai County: The housing project at Fort Whipple hopes to break ground in August.
	Southeastern Arizona: The three continuums (Cochise, Graham/Greenlee, and Santa Cruz) are now starting to enter into HMIS.
	NAVAHCS: The VA again met the 38,000 goal in addressing homelessness nationwide.
	DES: working on getting statewide access to the different HMIS databases.
	Solari: working on updating the dashboards
ADJOURN	

List of **Acronyms**

ADOH contacts for information/concerns or issues: 1. Cristina Benitez cristina.benitez@azhousing.gov 2. David Bridge David.Bridge@azhousing.gov 3. Keon Montgomery keon.montgomery@azhousing.gov ADOH website: https://housing.az.gov/documents-links/forms/special-needs-continuum >Special Needs-Continuum -What you will find are updates regarding NOFO BOS CoC Policies/guidelines/initiatives/Governance Charter, BOSCOC annual	Resources for Funding and information—many of them have list-serves so you will be updated on information: USICH resource tool for funding for Social and other related Services https://www.usich.gov/tools-for-action/federal-health-and-social-service-programs-that-support-people-experiencing-homelessness/ AZ Housing Fund (Different from the Arizona Department of Housing Trust Fund) https://arizonahousingfund.org/

meetings note; Coordinated Entry Committee; Governance Advisory Board agenda's/notes; HMIS committee/**HMIS documents/form; LCEH Committee; Point In Time Reports; Veterans Work group;** **Special Needs:** System Performance Measure Link https://public.tableau.com/app/profile/hmisaz/viz/BOS-SystemPerformanceMeasures/CountyComparison	National Alliance to End Homelessness https://endhomelessness.org/ Funds available through Home-American Rescue Plan Program https://www.hud.gov/program_offices/comm_planning/home-arp All things HUD https://www.hudexchange.info/ United States Interagency Council on Homelessness https://endhomelessness.org/ending-homelessness/policy/united-states-interagency-council-homelessness/ Housing Assistance Council—focus on rural areas https://ruralhome.org/ Local First Arizona –Rural Development https://localfirstaz.com/rural-development