



**ARIZONA BALANCE OF STATE CONTINUUM OF CARE**  
**AZBOSCOC Governance Advisory Board –**  
**September 7, 2023, 10:00am – 11:30am--Virtual**

| TOPIC   | Person Responsible                    | OUTCOME/NOTES   |
|---|---------------------------------------|---|
| <b>Welcome and Introductions</b>  | <b>David Bridge</b><br><b>Members</b> | <p><b>Membership</b><br/>           David Bridge (ADOH)_Chair-present<br/>           Cristina Benitez (ADOH)-present<br/>           Camie Rasband (Catholic Charities)_Co-chair, Subrecipient, LCEH Lead<br/>           Carole Benedict (U.S. Veterans Initiative)_Subrecipient-present<br/>           Clayton Abernathy Idea’l Institute, At Large, Developer<br/>           Kelly Tanner (AZYP)_At Large-present<br/>           Lt. Governor Monica Antone (Gila River Indian Community)_At Large-present<br/>           Katelyn Murphy (AHCCCS)_State Partner-present<br/>           Pam Moseley (DES)_State Partner, ESG-present<br/>           Joselyn Wilkinson (AHC)_At Large-present<br/>           Maria-Elena Ochoa (Against Abuse)_At Large, DV-present<br/>           Nay Rush/Kelly Williams (Mohave County)- Subrecipient, LCEH-present<br/>           Ross Schaefer (FSS)_At large, LCEH Co-Lead<br/>           Rita Rodriguez_(AZED Homeless Liaison)_State Partner<br/>           Terrance Watkins (Community Partners)_Subrecipient, LCEH Lead-present<br/>           Jenna Panas (ACESDV)At Large-present</p> <p><b>Other Participants</b><br/>           Stephanie Crum—Solari<br/>           Shannon Haines (ADOH)-present<br/>           Connie Howell (ADOH)-present<br/>           Candee Stanton (Independent Contractor)-present</p> <p>David provided a welcome and all members introduced themselves.</p> |
| <b>Review and approval of minutes from 8.9.2023</b>                       | <b>David</b>                          | <p>David asked if there were any comments or changes to the minutes/notes from the 8.9.2023 meeting, hearing none—he asked for a motion to approve. Carole Benedict made the motion for approval, it was second. The Board approved with Maria Elena Ochoa abstaining as she wasn’t present at the 8.9.23 meeting</p>   |
| <b>Review and approval of AZBOSCOC Equity Statement developed by JEDI</b> | <b>Cristina</b>                       | <p>Cristina provided an overview of the working document , developed by the Justice, Equity, Diversity, Inclusion (JEDI) that included a draft of the proposed equity statement and related background information. Cristina indicated that the main focus of the equity statement is to develop strategic direction</p> <ul style="list-style-type: none"> <li>• for the AZBOSCOC to ensure processes are implemented to eliminate underserved communities.</li> <li>• to ensure a diversity of individuals including those with lived experience are active in decision making at the LCEH and AZBOSCOC level.</li> </ul> <p>Members indicated that they would like the opportunity to review and provide comments and edits. Cristina sent the document to the members during the meeting. Members will provide feedback and a vote for approval will take place via email/poll during the week of September 11<sup>th</sup> in order to have final potential approval by September 15<sup>th</sup>.</p>   |

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| <p><b>Action Item: Motion and Approval for the Arizona Department of Housing to submit the Collaborative Application and related documents on behalf of the AZBOSCOC</b></p> | <p><b>David and Members</b></p> | <p>David provided a brief overview, that formal approval is required by the Governance Advisory Board related to the submittal of the AZBOSCOC Collaborative application in response to the 2023 HUD CoC NOFO. With that, Terrance made a motion that the AZBOSCOC Governance Advisory Board formally approve, The Arizona Department of Housing as United Funding Agency and Collaborative Applicant For the AZ Balance of State Continuum of Care (AZBOSCOC) to submit the AZBOSCOC Collaborative Application in response to the 2023 HUD CoC NOFO. Maria Elena seconded the motion. The motion was approved unanimously.</p>  |
| <p><b>Review renewal and bonus project rankings. Motion and Approval of the final ranking and Tier 1 and Tier 2 Projects</b></p>   | <p><b>David and Members</b></p> | <p>David provide an overview about the HUD NOFO requirements related to scoring and ranking renewal and bonus projects. The activities outlined included:</p> <ul style="list-style-type: none"> <li>• In early spring the subrecipients meet to review the scoring matrix for the renewal projects. The matrix includes scoring attributes taken from the APR or comparable report (for the renewal DV Bonus projects). The scoring attributes align to the System Performance Measures. Other sources of data that is included in the scoring matrix are attributes from monitoring conducted by ADOH Housing Specialists, data quality data from the HMIS Systems Administrator, and subrecipient self-scored items. The subrecipients met several times to review alignment of the scoring attributes with HUD requirements and to ensure they were weighted fairly and appropriately.</li> <li>• When the NOFO opened, a workgroup of Governance Advisory Members met and developed the scoring matrix for the bonus project application as well as the bonus application questions. A single application is developed for use for both regular and DV Bonus applications.</li> <li>• The subrecipients convene to review project scoring and develop a proposed ranking for consideration by the Governance Advisory Board. In addition, to the project scoring, as a BOS CoC, there are other considerations including geographic coverage and meeting communities related to project type.</li> <li>• As a result, the subrecipient proposed final ranking of the renewal projects (for Governance Advisory Board consideration) resulted in two higher scoring projects being placed in Tier 2 to maintain the integrity of a PSH project that covers 4 rural communities.</li> <li>• The AZBOSCOC received two regular bonus project applications and no DV Bonus project applications. David indicated that extensive outreach occurred to DV agencies both through the AZ Coalition to End Sexual and Domestic Violence (ACESDV) and the AZBOSCOC Local Coalitions/Continuums to End Homelessness. For the two bonus projects, one is for RRH in Pinal County and the other for PSH in northern counties.</li> <li>• David explained, that tiering of projects in BOS CoCs is a bit more complicated especially related to putting bonus projects in Tier 1 as it could result in high performing renewal projects ending up in Tier 2 and could leave some geographic areas unserved. (The AZBOSCOC is nearly 9000 sq miles and includes 13 counties of which three (Coconino, Mohave, and Apache) are ranked in the top 10 largest counties by land mass in the United States.</li> </ul> <p>After an extended discussion, Kelly made a motion to approve the ranking of the renewal and bonus projects as discussed. Carole second the motion. The motion was approved unanimously. (Note members who are subrecipients abstained from voting).</p> |
| <p><b>Other Items</b></p>  | <p><b>Members</b></p>           | <p>David provided a brief update on the RFI that ADOH issued to solicit input about upcoming request for proposals related to Housing Trust Funds. David indicated that more than 80 RFIs were received, many from individuals and agencies from the BOS geographic area. In follow up at the Homeless to Housing Roundtable, which takes place every other week on Friday, Joan Serviss –ADOH Director indicated that as of mid-August for the RFIs received the three areas identified were affordable housing, shelter development, and transitional housing.</p>   |

| Note New Board Members joined in April 2023-<br>This list reflects current board members and<br>does not include members that left the board.<br>Please see older agendas/notes as needed. | 2/10/2023 | 3/7/2023 | Retreat April 2023 | 6/14/2023 | 7/26/2023 | 8/9/2023 | 9/7/2023 |  |
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| David Bridge (ADOH)  | X         | X        | X                  | X         | X         | X        | X        |  |
| Cristina Benitez (ADOH)  | X         | X        | X                  | X         | X         | X        | X        |  |
| Camie Rasband (Catholic Charities)   | X         | X        | X                  | X         |           | X        |          |  |
| Carole Benedict U.S. Veterans Initiative   |           |          | X                  |           | X         | X        | X        |  |
| Clayton Abernathy Idea'l Institute   |           |          | X                  | X         | X         | X        |          |  |
| Kelly Tanner AZYP  |           |          | X                  |           | X         | X        | X        |  |
| Lt. Governor Monica Antone Gila River<br>Indian Community  |           |          |                    | X         | X         |          | X        |  |
| Katelyn Murphy AHCCCS  |           |          |                    | X         | X         | X        | X        |  |
| Pam Mosely DES   | X         | X        | X                  | X         |           | X        | X        |  |
| Joselyn Wilkinson AHC (previous<br>attendance by J. Carr)  | X         | X        | X                  | X         | X         |          | X        |  |
| Maria-Elena Ochoa At Large   |           | X        | X                  | X         | X         |          | X        |  |
| Nay Rush/Kelly Williams (Mohave County)  | X         | X        | X                  |           | X         | X        | X        |  |
| Rita Rodriguez AZ Department of Education  | X         |          | X                  | X         | X         |          |          |  |
| Ross Schaefer (Flagstaff Shelter Services)   |           | X        | X                  | X         |           | X        |          |  |
| Terrance Watkins (Community Partners)  | X         | X        | X                  | X         | X         | X        | X        |  |
| Jenna Panas ACESDV   |           |          |                    |           | X         | X        | X        |  |

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| <p><b>Arizona Department of Housing</b><br/> <b>Contact Information</b><br/> 1-Cristina Benitez<br/> Continuum of Care Coordinator<br/> <a href="mailto:Cristina.Benitez@azhousing.gov">Cristina.Benitez@azhousing.gov</a><br/> 602-771-1017</p> <p>2-David Bridge<br/> Special Needs Program Administrator<br/> <a href="mailto:David.Bridge@azhousing.gov">David.Bridge@azhousing.gov</a><br/> (602) 309-6542</p> <p><b>Link to ADOH Bulletin List Serve</b><br/> <a href="https://visitor.r20.constantcontact.com/manage/optin?v=001jarSHX2McaSRycGIQd2zdIkxkSWYEQC-MuzYbNIJBZGWeXqaUpUTOPciYTxRW_hI0MACBdDhOjfZuyjAeuNAu300l63kkqAwNuJ9moVvXg10ivkFNKnG-4Zry2dA34qGqhDyXB26kVzRfEQ2MnZIDiLBNYUBixMCNuqmUWdG-Ujg-KZQavPaZhSziPBoCdh4zrG9EGas%3D">https://visitor.r20.constantcontact.com/manage/optin?v=001jarSHX2McaSRycGIQd2zdIkxkSWYEQC-MuzYbNIJBZGWeXqaUpUTOPciYTxRW_hI0MACBdDhOjfZuyjAeuNAu300l63kkqAwNuJ9moVvXg10ivkFNKnG-4Zry2dA34qGqhDyXB26kVzRfEQ2MnZIDiLBNYUBixMCNuqmUWdG-Ujg-KZQavPaZhSziPBoCdh4zrG9EGas%3D</a></p> <p><b>ADOH website:</b> <a href="https://housing.az.gov/documents-links/forms/special-needs-continuum">https://housing.az.gov/documents-links/forms/special-needs-continuum</a><br/> Special Needs-Continuum -What you will find are updates regarding NOFO<br/> AZBOSCOG Policies/guidelines/initiatives/Governance Charter, AZBOSCOG annual meetings note; Coordinated<br/> Entry Committee; Governance Advisory Board agenda's/notes; HMIS committee/<br/> <b>Special Needs Portal:</b> <a href="https://housing.az.gov/portals/document-upload-portals/special-needs-portal">https://housing.az.gov/portals/document-upload-portals/special-needs-portal</a></p> <p><b>Special Needs:</b><br/> <b>Special Needs Housing Manual &amp; Forms- HUD and Housing related</b><br/> Arizona Landlord Incentive Program- <a href="https://housing.az.gov/documents-links/forms/special-needs-forms">https://housing.az.gov/documents-links/forms/special-needs-forms</a><br/> Az Landlord Incentive Program documents</p> <p><b>System Performance Measure Link</b><br/> <a href="https://public.tableau.com/app/profile/hmisaz/viz/BOS-SystemPerformanceMeasures/CountyComparison">https://public.tableau.com/app/profile/hmisaz/viz/BOS-SystemPerformanceMeasures/CountyComparison</a><br/> <a href="https://public.tableau.com/app/profile/hmisaz">https://public.tableau.com/app/profile/hmisaz</a></p> | <p>Resources for Funding and information—many of them have list-serves so you will be updated on information:</p> <p>USICH resource tool for funding for Social and other related Services<br/> <a href="https://www.usich.gov/tools-for-action/federal-health-and-social-service-programs-that-support-people-experiencing-homelessness/">https://www.usich.gov/tools-for-action/federal-health-and-social-service-programs-that-support-people-experiencing-homelessness/</a></p> <p>National Alliance to End Homelessness<br/> <a href="https://endhomelessness.org/">https://endhomelessness.org/</a></p> <p>All things HUD<br/> <a href="https://www.hudexchange.info/">https://www.hudexchange.info/</a></p> <p>United States Interagency Council on Homelessness<br/> <a href="https://endhomelessness.org/ending-homelessness/policy/united-states-interagency-council-homelessness/">https://endhomelessness.org/ending-homelessness/policy/united-states-interagency-council-homelessness/</a></p> <p>Housing Assistance Council—focus on rural areas<br/> <a href="https://ruralhome.org/">https://ruralhome.org/</a></p> <p>Local First Arizona –Rural Development<br/> <a href="https://localfirstaz.com/rural-development">https://localfirstaz.com/rural-development</a></p> <p>Arizona Housing Coalition- <a href="https://www.azhousingcoalition.org/">https://www.azhousingcoalition.org/</a></p> <p>Vitalyst Health Foundation- <a href="http://vitalysthealth.org/">http://vitalysthealth.org/</a></p> |
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