



**ARIZONA BALANCE OF STATE CONTINUUM OF CARE
AZBOSCOG Governance Advisory Board**

June 14, 2023, 10:00am – 11:30am

TOPIC	OUTCOME/NOTES
<p>Welcome and Introductions</p> <ul style="list-style-type: none"> • New Member Introductions • Board Member who has resigned 	<p>Membership</p> <p>David Bridge (ADOH)— Chair Cristina Benitez (ADOH) Camie Rasband (Catholic Charities)— Co-chair Sub recipient, LCEH Carole Benedict (U.S. Veterans Initiative)— Subrecipient- <i>absent</i> Clayton Abernathy Idea'l Institute— At Large, Developer Katelyn Murphy (AHCCCS)— State Partner Kelly Tanner (AZYP)— At Large - <i>absent</i> Pam Moseley/Jowan Thornton (DES)— ESG and DV- <i>absent</i> Jenna Panas (ACESDV)_At Large- <i>absent</i> Joselyn Wilkinson (AHC)— At Large- <i>absent</i> Maria-Elena Ochoa (Against Abuse)— Subrecipient, DV, LCEH Lead Lt. Governor Monica Antone (Gila River Indian Community)— At Large Nay Rush/Kelly Williams (Mohave County)- Sub recipient, LCEH- <i>absent</i> Ross Schaefer (FSS)- At large, LCEH Co-Lead Rita Rodriguez (AZDE)— AZ Department of Education State Homeless Education Program Coordinator Terrance Watkins (Community Partners)— Subrecipient</p> <p>Other Participants</p> <p>Megan Akens (DDD) Shannon Haines (ADOH) Connie Howell (ADOH) Candee Stanton (Independent Contractor)</p> <p>David’s opening comments. David welcomed all the new members and asked all the members to introduce themselves. He also provided an overview of the AZBOSCOG and indicated it is a collaboration to end homelessness throughout the geographic area</p>
<p>Action: Review and approval of minutes from 3.7.2023</p>	<p>Camie asked if there were any corrections. Ross made a motion to approve. Maria Elena seconded. The minutes were approved.</p>

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<p>Committee Updates</p> <ul style="list-style-type: none"> • Coordinated Entry • HMIS • JEDI (Justice, Equity, Diversion, Inclusion) • LCEHs • Veterans 	<p>David provided an overview of each of the committees</p> <p>Coordinated Entry (CE)—this committee is responsible for annual review of the CE policy which guides how households access and enroll in services and housing provided through Continuum of Care (CoC) funds. The CE process includes the following activities:</p> <ul style="list-style-type: none"> • Management of the By Name List (BNL) which lists all of the individuals in a county who have come through an access point and their basic information has been entered into HMIS. • Case Conferencing is the process where stakeholders in each Local Continuum/Coalition to End Homelessness (LCEH) come together, at least monthly to review the households on the (BNL) and develop strategies to match them with available services and housing. • Prioritization—The CE Policy includes a section that prioritizes access to housing and services. It is built around attributes including a household’s length of time homeless, need, acuity of circumstances related to medical and behavioral health needs, fragility, and other attributes. The CE policy provides two priority tracks—one for Permanent Supportive Housing (PSH) and Rapid Re-housing (RRH) • VI-SPDAT—is an assessment tool that originally provided a structure by which to determine a household’s need and acuity. A few years ago there was some research done that could indicate that the tool has some bias. Since then CoCs are moving to other tools to use to inform case conferencing. In some of the LCEHs, the VI-SPDAT still works well. In other, the VI-SPDAT has been supplemented by local supplement of questions to help make better decisions as case conferencing. <p>Candee indicated that CE Committee met in person in May to restart conversations about a policy and update and approaches to gathering information from households to be used in the case conferencing process.</p> <ul style="list-style-type: none"> • The next steps for the CE Committee in the upcoming months will be a review and update of the policy and prioritization. • The next priority will be a process to make decisions about a tool or additions to the VI-SPDAT to prevent bias. (HUD requires a standardized assessment used across the CoC-it should be noted that many CoCs are using the VI-SPDAT and are approaching preventing bias through a variety of methodologies. <p>HMIS Committee (Homeless Management Information System) The HMIS Committee is primarily composed of HMIS users from the LCEHs and is responsible for HMIS policy review and alignment to processes to ensure HMIS data is accurate and useful for documentation and planning at the subrecipient, LCEH and CoC level. Examples of recent activity include reviewing the AHCCCS request for data sharing and the Universities’ Collaborative Project related to homelessness request for AZBOSCO information to inform their research.</p> <p>HMIS-Data Sharing--David provided an overview of Data Sharing Agreement and also indicated that there is working being done related to data warehouse that would be statewide.</p>

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	<p>AHCCCS approached the AZBOSCOG to establish a data share agreement. Solari (our HMIS Systems Administrator) has the capacity to match individuals with a serious mental illness who are both in HMIS and in the AHCCCS system so that follow up could occur. AHCCCS proposed that AZBOSCOG sign a similar data sharing agreement to the one that has been executed with the Maricopa Continuum of Care. AHCCCS is limited in its sharing ability because of HIPPA regulations but could provide aggregate information back to the AZBOSCOG.</p> <p>Maria Elena-indicated the need to comply with VAWA regulations related to survivors of domestic violence. (Note if an agency is a domestic violence provider under the scope of VAWA, they do not use HMIS but rather a comparable database to ensure confidentiality is maintained). David indicated that he will confirm with Maricopa about their procedures related to working with DV providers.</p> <p>Rita asked about whether this is retroactive or going forward. David indicated that a data sharing agreement would be implemented moving forward. David will be able to report back to the Board based on the aggregate information provided. AHCCCS indicated that they can provide statewide information but not county level.</p> <p>Camie made a motion to execute the Data Sharing Agreement with AHCCCS and Clay seconded. The motion passed. Kate Murphy abstained.</p> <p>University Collaborative: There is a research project about homelessness—they have asked the AZBOSCOG to sign a data sharing agreement so that the AZBOSCOG would be included. The Collaborative will report back to the AZBOSCOG</p> <p>Pam asked what data elements would be included. They are looking at a five year period 2018-2022 and primarily looking at demographics, service engagement, and services. They are comparing with AHCCCS, jails and prison. Pam also asked if they are going to compare programs—David indicated that the focus would be more what are the issues and effectiveness if interventions. They have provided some insight about different approaches instead of the VI-SPDAT. Clay asked if the AZBOSCOG will have the ability to review documents prior to any publication. The Lt Governor suggested that a scope of work be included in the data sharing agreement. Pam suggested to see what other comparative data sets, the universities can use to provide a broader perspective.</p> <p>HUD is releasing new data standards effective 10/1. Primary changes are related to demographics. The formal standards haven't been issued.</p> <p>JEDI (Justice, Equity, Diversity, Inclusion)-Committee— This committee was formed in 2020 as a workgroup. with the initial intent to help the LCEHs do an equity/diversity review related to their local level community</p>

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	<p>services system. The committee made virtual presentation with all the LCEHs to provide an overview. Unfortunately, once COVID occurred the LCEHs focused on keeping employees and persons being served safe and were not able to complete a review at that time. Since then JEDI has become a permanent committee under the auspices of the AZBOSCOC. Maria-Elena reported that they have been invited to make a presentation with the Yuma LCEH. She also indicated that some information about a training to become an anti-racist organization was shared with David and Cristina. Maria-Elena also indicated that the committee is reviewing the 2022 NOFO and has had a discussion about the use of consultants.</p> <p>LCEH Lead Agency Committee (Local Coalitions/Continuums to End Homelessness) The LCEHs began formation in 2017 and began to receive compensation as the lead agency in 2019. In 2022, ADOH allocated \$1.5 million in funds from the state Housing Trust Fund for LCEH funding so that the LCEHs have sufficient capacity for coordination and administration. The current lead agencies are:</p> <ul style="list-style-type: none"> • Apache/Navajo—CPMSAZ/OCCAC • Cochise-Santa Cruz—CPAS/CPIH • Coconino-Yavapai--Catholic Charities/Flagstaff Shelter Services • Gila—Gila County • Graham/Greenlee-CPSA/CPIH • La Paz—Regional Center For Border Health • Mohave—Mohave County • Pinal—Pinal County • Yuma—Achieve Human Services <p>The LCEH lead agencies are responsible for facilitating regular meetings, managing the LCEH level coordinated entry, development of local policies in alignment with AZBOSCOC level policies, facilitating the annual Point in Time Count, and other activities to ensure that local service system is aligned to ending homelessness.</p> <p>Cristina indicated she is developing the 23/24 LCEH contracts. She also indicated that some of the LCEHs have requested the ability to look at HMIS data at the LCEH level beyond what is available on the dashboards. She is working with Solari related to an MOU template that the LCEHs can use with other members of the LCEH that use HMIS so that some level of HMIS data can be shared to be used to effectively manage the LCEH service system.</p> <p>Veterans Committee—The Veterans Committee was established to focus on ending homelessness among Veterans. Many of the resources to end Veteran homelessness are funded directly to local veteran agencies and are not CoC funds—with the exception of two CoC projects of which U.S. Vets is the sub-recipient.</p>

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UFA Activities <ul style="list-style-type: none"> • TA policy • Policy Development 	<p>UFA (United Funding Agency). In 2021, the Arizona Department of Housing received the designation of UFA for the AZBOSCOC. This designation provides ADOH as collaborative applicant and recipient of the CoC funds flexibility to work with sub-recipients to align funds in projects in a way that maximizes highest and best use that contribute to ending homelessness in the AZBOSCOC geographic area.</p> <p>David indicated that the AZBOSCOC was approved for technical assistance to help establish the policy and reporting structure to ensure compliance with UFA requirements</p>
2022 NOFO Activities <ul style="list-style-type: none"> • Special NOFO—upcoming TA • Status of Contract Execution related to Special and Regular NOFO 	<p>David indicated the Connie and Shannon are working on the preparation to execute the projects funded under the 2022 Special and Regular NOFO. The contract term for the projects funded through the regular NOFO is July 1, 2023 through June 30, 2024. For the Special NOFO the contract term is July 1, 2023 to June 30, 2026.</p>
2023 NOFO Activities <ul style="list-style-type: none"> • Discussion about limiting regular bonus projects to PSH, (DV bonus would still be RRH) • Match strategy update • Update on subrecipient development of renewal project scoring matrix • Request for Volunteers for review of bonus project applications • DV Agency Notification in anticipation of DV Bonus fund • A New Leaf 	<p>The 2023 NOFO has not been released yet, but the first step in the process has started with HUD releasing the 2023 Grant Inventory Worksheets. HUD asks the CoC to review the funding for each project included in the Annual Renewal Demand (ARD) to ensure all the information is correct and to provide the opportunity to make changes if needed. This step is only to confirm potential level funding for 2023/2024.</p> <p>Usually the NOFO is released within 4 weeks of this step.</p> <p>Candee reported that the subrecipients have met a few times to revise the scoring matrix for the renewal projects. The purpose of this scoring matrix is to ensure projects are scored on objective attributes. The scoring is used to rank the renewal projects into Tier 1 and Tier 2 as required by HUD—This ranking will be brought to the Board for approval and the insertion of the bonus projects into the final ranking.</p> <p>Katlyn, Pam, and Camie volunteered for a workgroup to review the scoring matrix for the bonus projects.</p> <p>Once the NOFO is released, a three person workgroup will also need to be established of Board members and perhaps others to review bonus projects. The Board will decide if they want two review workgroups (to review regular and DV Bonus applications) or just one that includes representatives with DV expertise. This workgroup(s) may not have members who are applicants for bonus projects.</p>

List of [Acronyms](#)

<p>Note New Board Members joined in April 2023- This list reflects current board members and does not include members that left the board. Please see older agendas/notes as needed.</p>	2/10/2023	3/7/2023	Retreat April 2023	6/14/2023				
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David Bridge (ADOH)	X	X	X	X				
Cristina Benitez (ADOH)	X	X	X	X				
Camie Rasband (Catholic Charities)	X	X	X	X				
Carole Benedict U.S. Veterans Initiative			X					
Clayton Abernathy Idea'l Institute			X	X				
Kelly Tanner AZYP			X					
Lt. Governor Monica Antone Gila River Indian Community				X				
Katelyn Murphy AHCCCS				X				
Pam Mosely DES	X	X	X	X				
Joselyn Wilkinson AHC (previous attendance by J. Carr)	X	X	X					
Maria-Elena Ochoa At Large		X	X	X				
Nay Rush/Kelly Williams (Mohave County)	X	X	X					
Rita Rodriguez AZ Department of Education	X		X	X				
Ross Schaefer (Flagstaff Shelter Services)		X	X	X				
Terrance Watkins (Community Partners)	X	X	X	X				
Jenna Panas ACESDV								

Resources

<p>Arizona Department of Housing Contact Information 1-Cristina Benitez Continuum of Care Coordinator Cristina.Benitez@azhousing.gov 602-771-1017</p> <p>2-David Bridge Special Needs Program Administrator David.Bridge@azhousing.gov (602) 309-6542</p> <p>Link to ADOH Bulletin List Serve https://visitor.r20.constantcontact.com/manage/optin?v=001jarSHX2McaSRycGIQd2zdIkxkSWYEQC-MuzYbNlJBZGWeXqaUpUTOPciYTxRW_hl0MACBdDhOjfZuyjAeuNAu300l63kKqAwNuJ9moVvXg10ivkFNKnG-4Zry2dA34qGqhDyXB26kVzRfREQ2MnZiDiLBNYUBixMCNuqmUWdG-Ujg-KZQavPaZhbSziPBoCdh4zrG9EGas%3D</p> <p>ADOH website: https://housing.az.gov/documents-links/forms/special-needs-continuum Special Needs-Continuum -What you will find are updates regarding NOFO AZBOSCOC Policies/guidelines/initiatives/Governance Charter, AZBOSCOC annual meetings note; Coordinated Entry Committee; Governance Advisory Board agenda's/notes; HMIS committee/ Special Needs Portal: https://housing.az.gov/portals/document-upload-portals/special-needs-portal</p> <p>Special Needs: Special Needs Housing Manual & Forms- HUD and Housing related Arizona Landlord Incentive Program- https://housing.az.gov/documents-links/forms/special-needs-forms Az Landlord Incentive Program documents</p> <p>System Performance Measure Link https://public.tableau.com/app/profile/hmisaz/viz/BOS-SystemPerformanceMeasures/CountyComparison https://public.tableau.com/app/profile/hmisaz</p>	<p>Resources for Funding and information—many of them have list-serves so you will be updated on information:</p> <p>USICH resource tool for funding for Social and other related Services https://www.usich.gov/tools-for-action/federal-health-and-social-service-programs-that-support-people-experiencing-homelessness/</p> <p>National Alliance to End Homelessness https://endhomelessness.org/</p> <p>All things HUD https://www.hudexchange.info/</p> <p>United States Interagency Council on Homelessness https://endhomelessness.org/ending-homelessness/policy/united-states-interagency-council-homelessness/</p> <p>Housing Assistance Council—focus on rural areas https://ruralhome.org/</p> <p>Local First Arizona –Rural Development https://localfirstaz.com/rural-development</p> <p>Arizona Housing Coalition- https://www.azhousingcoalition.org/</p> <p>Vitalyst Health Foundation- http://vitalysthealth.org/</p>
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