ARIZONA BALANCE OF STATE CONTINUUM OF CARE
COORDINATED ENTRY COMMITTEE MEETING
April 28,2022—9:30 to 12:00

TOPIC	PRESENTER	Minutes	Notes
Call to Order Introductions	Cristina Benitez	9:30 5	Olivia Gutzman, ADOH Cristina Benitez-present

County	CE Lead	BNL Lead
Apache	Marilyn Johnson-present	Marilyn Johnson
Cochise	Brad Roland	
Coconino	Michelle McManimom-CCS-Present Holly Creager-FSS-present	Chris Moller-Present Kaitlin Rieg kaitlin@flagshelter.org
Gila	Helene Lopez-present Antonella Campos-present	Sasha Hawman
La Paz	Todd Minkey	Todd Minkey
Mohave	Kelly Williams-present	Nay Rush
Navajo	Pam Williams Tia Euhler-Recenter-present	Marilyn Johnson
Pinal	Suzanne Payan	Suzanne Payan, Jocelyn Muzzin-present
Santa Cruz	Keith Dennis	Yara Castro
Yavapai	LC Brown-present	Allison Lenocker, Lauri Morrison-present
Yuma	Lucia Wilson-present	Lucia Wilson/Julia De Los Reyes-present
ADOH Housing Specialist	Shannon Haines	
ADOH Housing Specialist	Connie Howell	
ADOH Admin Assistant	Melissa Swain	
VA	Jocelyn Muzzin-present	
Solari	Stephanie Crum-present	
Independent Contractor	Candee Stanton	
US Vets Prescott	B. Campbell-present	
VA Campus Prescott	Joe Acevedo-present	

TOPIC	PRESENTER	Minutes	Notes
Approval of Minutes 1.20.2022	Cristina	9:35 10	Motion to approve—Kelly Williams Holly Creager—seconded Minutes approved.

TOPIC	PRESENTER	Minutes	Notes
Referrals in HMIS	Cristina Stephanie Crum-Solari	9:45 30	Discussion about doing referrals in HMIS—Coordinated entry has been taking place with referrals, HUD would like to see the referrals in HMIS. Some LCEHs are already using the referral functioning . Solari is talking with each LCEH to get a better understanding what the process that is being used. This will contribute to standardizing case conferencing across the LCEHs. Pinal County has had a meeting with Stephanie. Stephanie also indicated that she has had preliminary discussions with Santa Cruz as well.
Emergency Transfer Plan Guidance (Developed for UFA Registration)	Candee Cristina	10:15 10	Candee reported that a requirement for the 2022 UFA application was that the AZBOSCOC have Emergency Transfer Plan protocols in place specifically related to survivors of domestic violence but that they could apply to anyone that might be at risk. A general protocol was developed and will be sent out with these notes—it is page 33 of the AZBOSCOC Coordinated Entry Policy which is attached with these notes.
Flow Chart Review—Case Conferencing- Work being done for a framework to conduct the case conferencing	Candee Cristina	10:20 20	Candee found a comprehensive flow chart related to participant engagement through housing placement from Minnesota. The group reviewed the flow chart related to what adjustments would be appropriate, so it generally reflected the AZBOSCOC process throughout the LCEHs. Discussion and changes were suggested. Candee will develop an AZBOSCOC flow chart based on the discussion and send it out by the first week in June for review.
Assessment (VI-SPDAT) Discussion- • Coconino Findings—their initial review of VI-SPDAT and racial equity • Initial discussion about assessments used by other CoCs that were sent out • Next Steps	Cristina Chris Moller CCCS, Sasha Hawman CBI Stephanie Crum Solari Candee	10:50	Chris Moeller provided a presentation about how the Coconino LCEH started reviewing data from HMIS and other local systems to assess whether the VI-SPDAT results in bias throughout the system. He shared their data —one initial finding was that gender was a specific issue related to return to homelessness. He indicated that the SPDAT came up short related to • Retraumatizing • Linguistic barriers—Native languages • How we define terms—i.e. houseless vs homeless • Weighting between families and individuals • Self-disclosure • Requires high degree of lucidity from the client • Risk factors and co-morbidity –result weighting issues. • Weightings causing disparity. Chris offered to provide a training for LCEH Coordinated Entry Leads and others about simple ways that available data can be reviewed as a way to address equity. Cristina will work with Christ to set some dates for an initial training. Chris also provided a link in the chat to the assessment tools that he has reviewed. An initial discussion took place about doing a review of alternative assessments. Since then—Chris Pitcher—the HUD TA for the AZBOSCOC suggested at a recent meeting of the three Arizona CoCs—that it might be valuable to review the assessments related to equity as a joint project among the three CoCs. There is a meeting among staff from the three CoCs on 5/13. Cristina and Olivia will be attending. There will be follow up with this committee after that meeting takes place.
			By Name List tool –Sasha provided an overview about how the BNL is used in some of the LCEHs that he works with. Stephanie—indicated there have been some issues identified—such as some folks who are not homeless showing up on the BNL—She asked that if anybody is seeing an issue—Stephanie –shared BNL criteria—Cristina asked about if current living situation is a significant

TOPIC	PRESENTER	Minutes	Notes
			criteria. Stephanie indicated that it is a core consideration. Lucia—indicated that folks who are in treatment/detox—folks are populating on the BNL—Crossroads has been entering everyone – Stephanie indicated that they are aware of that issue and are working through the logic. Stephanie shared the BNL criteria document in the chat. Sasha indicated that the BNL criteria document was very useful in Gila. Cristina indicated that data quality is important as a part of functioning of the AZBOSCOC Kelly asked about how are folks sorting the BNL Sasha indicated they sort where they want to relocate Chris—Chronic—sorted by prioirites Jocelyn-sorted by county A workshop will be planned to provide an overview about managing the BNL.
ADJOURN			

Resources

ADOH contacts for information/concerns or issues: 1. Cristina Benitez cristina.benitez@azhousing.gov 2. Olivia Gutzman Olivia.gutzman@azhousing.gov 3. Ruby Dhillon Williams ruby.dhillon@azhousing.gov ADOH website: https://housing.az.gov/documents-links/forms/special-needs-continuum >Special Needs-Continuum -What you will find are updates regarding NOFO BOS COC Policies/guidelines/initiatives/Governance Charter, BOSCOC annual meetings note; Coordinated Entry Committee; Governance Advisory Board agenda's/notes; HMIS committee/**HMIS documents/form; LCEH Committee; Point In Time Reports; Veterans Work group;** **Special Needs:** **AZ Landlord Incentive Program ALIP** Based upon available funding**** **Special Needs Housing Manual & Forms- HUD and Housing related** Arizona Landlord Incentive Program- https://housing.az.gov/documents-links/forms/special-needs-forms Az Landlord Incentive Program documents	Resources for Funding and information—many of them have list-serves so you will be updated on information: USICH resource tool for funding for Social and other related Services https://www.usich.gov/tools-for-action/federal-health-and-social-service-programs-that-support-people-experiencing-homelessness/ AZ Housing Fund (Different from the Arizona Department of Housing Trust Fund) https://arizonahousingfund.org/ National Alliance to End Homelessness https://endhomelessness.org/ Funds available through Home-American Rescue Plan Program https://www.hud.gov/program_offices/comm_planning/home-arp All things HUD https://www.hudexchange.info/ United States Interagency Council on Homelessness

System Performance Measure Link https://public.tableau.com/app/profile/hmisaz/viz/BOS-SystemPerformanceMeasures/CountyComparison	https://endhomelessness.org/ending-homelessness/policy/united-states-interagency-council-homelessness/ Housing Assistance Council—focus on rural areas https://ruralhome.org/ Local First Arizona –Rural Development https://localfirstaz.com/rural-development