



ARIZONA DEPARTMENT OF HOUSING

1110 W. Washington, Suite 280
Phoenix, AZ 85007
(602) 771-1000 OFFICE
(602) 771-1002 FAX

2017 INSTALLER EDUCATIONAL REQUIREMENTS

The make-up training session will be conducted in Phoenix, at:

**ARIZONA INDUSTRIAL COMMISSION AUDITORIUM
800 W WASHINGTON
PHOENIX, ARIZONA 85007**

Date: Friday, January 19, 2018

Time: 9:00 A.M. – 12:00 P.M.

Installer Licensees (ADOH):

The cost to be paid at the training session is **\$150.00** by **check or money order only**. **\$100.00 is for the training** itself and **\$50.00 is an administrative penalty (fine)** for not completing the training as required during regularly scheduled sessions in 2017.

Failure to attend the annual training and pay the training fee and fine will result in automatic **revocation** of your license, effective January 20, 2017.

Registrar of Contractor (ROC) Licensees:

The cost to be paid at the training session is **\$100.00** by **check or money order only**. Since the Department is not the regulatory agency, it has no statutory authority to assess an administrative penalty against ROC licenses. However, failure to attend the training will terminate an ROC licensee's ability to purchase installation certificates for a **period of one-year**, in addition, immediately surrender of any and all insignias or installation certificates to the Department will be required.

This is your final opportunity to meet the educational requirements for 2017.

Please contact Ayde Sanchez if you have questions
or to register for a make-up training session.

Email: Ayde.Sanchez@azhousing.gov

Phone Number: 602-364-1433